



Research Policy



Centre of Research

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1. Research Council



1. Research Council

NOTIFICATION

It is hereby notified that as per the provision of Section-29(2) of Children's University Act, 2009, the Vice Chancellor has nominated the following members for various research councils.

Name of the Members of Council	Designation
Dr. Harshad A. Patel Vice Chancellor, Children's University Email: vccu@cugujarat.ac.in	Chairperson

Research Council 1: Synthesis of Child Related Knowledge – Systems (Physical, Psychological, Cultural and Medical)

Prof. Malavika Kapur Visiting Professor at National Institute of Advanced Studies, Indian Institute of Science Campus, Bangalore M- 94484382923 E-Mail: malavikakapur@gmail.com	Eminent Scholar and Advisor
Dr. Rudresh Vyas Head, Manovigyan Bhavan M.T.B. Arts College, Surat M- 9879534919 E-Mail: rudreshvyas69@gmail.com	Eminent Scholar
Dr. T.S. Joshi Ex. Director, GCERT, Gandhinagar M-9909971638, E-Mail: tsjoshi64@gmail.com	Eminent Scholar
Dr. Hemant Bhatt MD (Gyn), LLB, Hon. Jt. Convener, SOGOG 1800, Desai ni Pole, Khadia, Nr. Raipur Chakla, Ahmedabad, M-9712910940 E-Mail: hemantsiddharthbhatt@gmail.com	Eminent Scholar

Research Council 2: National and International Education, Children’s Rights, Human Rights, Fundamental Duties, Ideal of Human Unity and Futuristic Visions

Prof. C.B. Sharma Professor, School of Education, IGNOU M-9810512605 E-Mail: cbsharma01@gmail.com	Eminent Scholar and Advisor
Prof. Jayna Joshi Professor, IITE, Gandhinagar M-8200885013 E-Mail: jaynaj@iite.ac.in	Eminent Scholar
Prof. Padma Yadav, Department of Elementary Education, NCERT, New Delhi 110016 M- 9868894592 E-Mail: pyncert@gmail.com	Eminent Scholar
Mr. Divyanshu Dave Founder Director-Center for Inner Excellence Mobile : 9825056845 E-mail: divyanshudave6845@gmail.com	Eminent Scholar

Research Council 3: Development of Integral Personality, Gifted Children, Physically and Mentally Challenged Children

Prof. R. G. Kothari Ex. Dean of Faculty of Education & Psychology M.S. University, Vadodara, M-9714799445 E-mail: rgkothari@yahoo.com	Eminent Scholar and Advisor
Prof. V. Sudhakar Retd. Professor, The English and Foreign Language University, Hyderabad M-9440407641 E-Mail: sudhakarvenu.efluniversity@gmail.com	Eminent Scholar
Mr. Gajanan Londhe Executive Director, Samvit Research Foundation Chamarajpeth, Bangalore M-9663311361 E-Mail: gajanan@samvitresearch.org	Eminent Scholar
Pro.(Dr.) H.B. Patel Professor, School of Education, Central University of Gujarat, Gandhinagar M-9426539353, E-Mail:hbpatel@cug.ac.in	Eminent Scholar

**Research Council 4: Children’s Philosophy; Children’s Psychology, Children’s Science,
Children’s Technology**

Dr. Bhadrayu Vachharajani Vice Chancellor Lokbharati Uni. for Rural Innovation M-9898920333 bhadrayu2@gmail.com	Eminent Scholar and Advisor
Dr. Mahendrabhai Chotaliya Ex Professor in Education, SP University, M-9879528129 E-Mail: mahendrachotalia@gmail.com	Eminent Scholar
Dr Nitin M Pethani, Principal, Desai C M Arts and Commerce College, Mandal Rd, Viramgam, Ahemdabad E-Mail: nitinpethani67@gmail.com, dcmcollege@rediffmail.com M-9099951909	Eminent Scholar
Prof. (Dr.) Bharat Joshi Senior Professor Department of Education (IASE), Gujartat Vidhyapith, Ahmedabad, M- 9825684454 E-mail: drbhjoshi@gmail.com	Eminent Scholar

Prof. Sanjay Kumar Gupta Director, Centre of Research, Children’s University M-9377149258 E-Mail: hod.acr@cugujarat.ac.in	Member Secretary
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- The tenure of the above members shall be three years that is from 27/06/2022 to 26/06/2025.
- Vice Chancellor is a chairperson of all councils and Director- Centre of Research is a member secretary of all councils.



2. FRESH **(Faculty Research Empowerment Scheme)**

2. FRESH (Faculty Research Empowerment Scheme)

As per section 29 of the Children's University Act, university has introduced research fellowships for different segments of researchers and scholars to inherit the culture of research in the university. One of them is Faculty Research Empowerment Scheme for Holistic Child Development i.e. FRESH.

2.1. Background

- 2.1.1 The Children University has been implementing 'Faculty Research Empowerment Scheme (FRESH) for the permanent teachers working in Children's University.
- 2.1.2 The FRESH is applicable to those who are in regular service in Children's University on permanent posts.

2.2. Objective

- 2.2.1 The objectives of the scheme are to provide opportunities to regularly appointed permanent teachers of universities to pursue research in the area of 'Holistic Child Development' for a period of 6 months to two years. Extension of period is subject to permission from competent authority.

2.3. Eligibility and selection procedure

- 2.3.1 Full time permanent university teachers are eligible for this scheme.
- 2.3.2 Selection will be made on the basis of merit of the faculty by presenting the detailed research proposal before the expert committee.
- 2.3.3 The decision of expert committee pertaining to sanctioning the financial assistance shall be final and no appeal could be filed against it.

2.4. Tenure

- 2.4.1 The tenure of the award is six months to two years and will not be extended in any case except the special permission from competent authority.
- 2.4.2 The project may be withdrawn if the work is not considered satisfactory at any stage of scheme.

2.5. The financial assistance available under the scheme is as follows

- 2.5.1 Expenditure towards travel within the country in connection with research work has to be met out of the research grant only. No additional funds will be provided for this purpose.

- 2.5.2 The expenditure towards engagement of any project assistant have to be met out of this grant only. The project assistant/field investigator is entitled to obtain a maximum amount of Rs.15000/- p.m. during the tenure of the FRESH only. The tenure of the project assistant/ field investigator will end with the end of FRESH.
- 2.5.3 The University will not provide any grant towards the salary of the substitute, if appointed, in place of the awardee.
- 2.5.4 Research Projects are divided into Major and Minor Projects as given below.

Major Research Projects:	500001/- to 20,00000/-
Minor Research Projects:	up to 5,00000/-

2.6. Procedure for monitoring progress of the fresh

- 2.6.1 The awardee shall submit a interim progress report of the research work every six monthly from the commencement of the project. It will be considered by expert committee for mid-term. On completion of the award, five copies of the final report of the project should be submitted by the awardee to the university along with an abstract. The awardee may also mention in the research publication that the research has been sponsored by the Children’s University under FRESH Policy.

2.7. Procedure for release of grant by university

- 2.7.1 The University will release one third of the total allocation of the FRESH as the first instalment. The balance of the grant will be released equitably for the remaining period after receiving the statement of expenditure. Finally, awardee has to submit an audited statement of funds utilized.
- 2.7.2 He or she may have any other project continue from Children’s University or any other organization at the time of sanction of the project.
- 2.7.3 In case any candidate is found to have obtained project under FRESH through providing incorrect information, the university may cancel his/her FRESH project any time. Moreover, candidate has to refund the whole amount back to university issued in this regard by university from time to time.

2.8. Resignation and transfer

- 2.8.1 If any Awardee resigns or transfer from his/her present post of the university to the other university/ institution before the end of the tenure, he/she has to inform university well in advance.
- 2.8.2 Transfer of research place will be allowed in case of change of job, provided that the new university/ institute endorse the project under the same rules and regulations or faculty may continue the project with Children’s university.

2.9. Cancellation of award

The FRESH is liable to be cancelled in case of:

- 2.9.1 If the awardee is found to be ineligible to receive the FRESH, at any point of time during the entire duration of the FRESH project.
- 2.9.2 If it is found that the FRESH has been availed/is claimed by furnishing false/wrong/misleading information.
- 2.9.3 If any adverse report is received from the concerned department of the university.
- 2.9.4 Misconduct/ misbehavior/corrupt practices.
- 2.9.5 Unsatisfactory progress of research work.
- 2.9.6 Violation of terms and conditions of these guidelines.
- 2.9.7 Plagiarism or unethical practices, in any form.

2.10. Other conditions

- 2.10.1 The period spend on leave will be counted towards the total tenure of the award.
- 2.10.2 If researcher goes outside in the field for the work of the project, he or she will be considered on duty.
- 2.10.3 The awardee will decide the manner of utilization of grant for the purchase of books, stationary items and equipment as necessary. The expenditure on the above items would be audited by the registered chartered accountant.
- 2.10.4 The books, journals and equipment purchased out of this grant will become the property of the department of the university on completion/ termination of the award. If the awardee joins any other institute/university, he or she has to submit such property to Children's University.
- 2.10.5 Children's University reserves the right over the Patent, Copyright, Monogram, Trademark etc. developed as an outcome of the research project.



3. Research Promotion Policy

3. Research Promotion Policy

Teaching, Research, Extension and Training are integral part of Education in Indian Universities. Research is ever evolving and the most dynamic part of education system. Hence, to keep research work in vibrant stage, it is essential to have research promotion policy. Research makes it possible to create knowledge, innovation and newer insights. Children's University has a significant place for research activities and encourages all its faculty and students to involve in research activities of higher standards as envisaged in the Children's University Act 2009:

3.1. Policy for promotion of research

- 3.1.1 University has formed Research Promotion Policy that deals with all research work funded by university and external bodies. In order to smoothen and quicken the process of administrative issues related to research, Children's University has established 'Planning and development branch'.
- 3.1.2 Children's University encourages its academic staff and other research aspirants to apply for research projects from State, National and International funding agencies apart from local bodies, industries and other funding sources for research projects. All academic staff and research aspirants can undertake research in tune with the act of children's University.
- 3.1.3 University Staff having Ph.D. degree is encouraged to undertake Post-Doctoral research, state, national and international collaborative research projects and fellowships by providing study leave/ duty leave to spend their time in research activities in the University itself or in other state level, national level and international level universities in India and abroad.
- 3.1.4 The eligible Faculty are encouraged to guide Ph.D. research scholars in accordance with Ph.D. Regulation/ Ordinance of Children's University. The research output in the form of Innovation, creativity and patents filing are encouraged. University encourages academic staff and research aspirants to establish network with other universities within India as well as abroad.

3.2. Seed money and incentives to academic staff and research aspirants of the university

- 3.2.1 The university Seed Money Scheme funds projects that encourage exploration and experimentation by university academic staff. Using this seed money scheme, academic staff of the university can carryout their research work. The applicant must provide strong evidence that the proposed research offers a novel research direction in a field the university need. This seed money scheme will not be applicable to the researches that are to be funded by external agencies/ organizations. Amount of Seed money depends upon the need of research proposed by the faculty, would be provided by the university to each academic staff to carryout the research work.

3.3. Awards to encourage faculties

- 3.3.1 To encourage & support researches, Children's University can introduce best researcher award, consolation awards etc. in case of their outstanding research work.
- 3.3.2 University Encourages to participate in state, national and international events/conferences/forums/discourses/seminars etc. by providing registration fees and travelling allowance. In case of overseas visit, university will bear travelling and registration fees only once in two years.
- 3.3.3 In special case, if university sends someone on duty to participate in state, National and international events / conferences / forums / discourses / seminars etc., the stated scheme would not be applicable.
- 3.3.4 University provides financial support in patenting ideas and innovations according to their proposal. University provides financial assistance for publication of research work in SCOPUS/WoS/UGC CARE/Peer reviewed Journals etc. Amount of the financial assistance depends upon the reputation and fees of the journal.

3.4. Anti-plagiarism policy

University practices following UGC regulation for promotion of academic integrity and prevention of plagiarism:

UNIVERSITY GRANTS COMMISSION (PROMOTION OF ACADEMIC INTEGRITY AND PREVENTION OF PLAGIARISM IN HIGHER EDUCATIONAL INSTITUTIONS) REGULATIONS, 2018.

Note: The tenure of this would be one year initially for the first three years and then it would be for five years.



4. Research Ethics Policy

4. Research Ethics Policy

Research culture is of vital importance for Children's University. The University is committed to develop a cohesive and good research culture among its researchers including employees and students. In order to achieve this goal, it is imperative that the researchers working in the institute are to be trained, monitored and supervised during the journey of their research. It will help to promote ethical research practices with the highest standards.

Besides, it is the onus of the researchers to remain honest, accurate and transparent in their actions. They must acknowledge the direct and indirect contribution of other stakeholders and researchers. They are accountable to all users of the research. All researchers are expected to stay away from plagiarism that may be detected to screen the proposal by recommended spyware and other types of deception in order to adhere academic integrity at every step of their research work. The University is committed to handle such issues to ensure high quality of the research work.

4.1. Conflict of interest

- 4.1.1 Conflict of interest arises when primary interest of research is unduly influenced by subsidiary interest such as income from research or personal advancement. Researcher has to keep vested interest aside. The examples of potential conflict of interest may be when any financial benefits in the findings of the research or If researcher's personal and monetary gains depends upon outcome of research.

4.2. Planning the research

- 4.2.1 Research projects must be planned and executed in accordance with the highest academic and ethical standards. A proper documentation along with citations required to be done wherever it is necessary. Besides, all essential approvals need to be taken care of.

4.3. Approval of the university research ethics committee

- 4.3.1 All funded researches must have the approval of the University Research Ethics Committee. The Ethical guidelines of the Funding agencies must be scrupulously followed. Data, samples and accurate records are to be maintained as per the approval granted. It will help to establish ownership of research work. It will also help in maintaining the standard of financial transparency. The primary data are to be retained in its original form. Supervisors must ensure that records are complete and accurate in all respect and they will be available in future whenever required. Important data should be kept in hard copy wherever possible. Data should be electronically retained in such a way that it can be retrieved effortlessly whenever required in future.

4.4. Openness

- 4.4.1 It is not recommended to share / exchange confidential information by email.
- 4.4.2 Research climate of mutual cooperation must be promoted in the institution.
- 4.4.3 Dissemination of research work should be intended to add to body of knowledge and not publicity.
- 4.4.4 Each individual engaged in the study should be aware with the legal and ethical obligations pertaining to human participants, animals, and personal information, and they should know who to turn to for help. The Institutional Ethics Committee must approve any study.

4.5. Training

- 4.5.1 The University is supposed to organise workshops /seminars and run courses pertaining to research methodology, data analysis, software useful in research work and the best practices in research. Research Guides and University faculties should encourage students and other researchers to participate in such courses/ workshops / seminars and the other short-term programme as to promote research culture in the organisation.

4.6. University intellectual property right cell

- 4.6.1 Any Intellectual Property developed out of any research funded by external agency, must be informed to University Intellectual Property Right Cell. the same must be informed to the sponsor if any.

4.7. Dissemination of research outcomes

Researchers should keep following points in mind while disseminating/ publishing their research work:

- 4.7.1 Acknowledge the sponsoring agency.
- 4.7.2 Communication to the sponsoring agency in advance for publication.
- 4.7.3 The research published should be peer reviewed and if not so, it should be mentioned accordingly.
- 4.7.4 Publication should be done in appropriate format.
- 4.7.5 The practice of honorary authorship is not acceptable.
- 4.7.6 Coherence must be maintained in publication.
- 4.7.7 Quality over quantity should be preferred.
- 4.7.8 Number of authentic authors in a single publication should be optimal.
- 4.7.9 Same article should not be published in different journals.
- 4.7.10 Correction must be published by the author if any error is found in the publication.
- 4.7.11 If fraud or doubt is observed, the article must be neutralized.

4.8. University research ethics committee

In case of involvement of human subjects in research, clearance certificate must be obtained from UREC (University Research Ethics Committee). It is the primary responsibility of the UREC to ensure the regulation of all ethical aspects in the research proposals. The UREC is required to provide necessary advice in this regard.

NOTE: In addition to the UREC, a Departmental Research Ethics Committee (DREC) is to be formed comprising of the respective head/ director, all Ph.D. research guides and one external expert member from the UREC.

4.9. Terms of Reference (TOR)

- 4.9.1 Each research proposal would be reviewed in terms of possible risks to participants, prior to initiation of the research.
- 4.9.2 The tenure of the UREC would be one year initially for the first three years and then it would be for five years.
- 4.9.3 All committee members must equip themselves with the ethical standards required in particular discipline/ field of study.
- 4.9.4 Other subject experts can be co-opted for the review of research proposals if so required.
- 4.9.5 UREC will meet twice in an academic year to review the research proposals of the faculty and students. UREC can meet more than twice in a year with special permission of the Vice Chancellor, if so required. Concerned Department will be responsible to arrange UREC.
- 4.9.6 Changes suggested by the committee will be incorporated in the research proposal by the Principal Investigator / student.
- 4.9.7 Member of the committee will receive the honorarium as per the university rules.

4.10. Standard operating procedure

Following procedure will be followed:

- 4.10.1 Presentation of Masters and Doctoral research proposal by the students before the Departmental Research Committee (DRC) or Academic Research Committee (ARC)
- 4.10.2 Presentation of research proposals by the students/ scholars before the DRC/ARC of the respective department in the presence of a committee member selected from the UREC for ethical review.



5. National Fellowship

5. National Fellowship

As per section 29 of the Children's University Act, university has introduced research fellowships for different segments of researchers and scholars to inherit the culture of research in the university. One of them is National Fellowship (NF)

5.1. Background

5.1.1 The Children University has been implementing the scheme of National Fellowship in order to provide an opportunity to the superannuated teachers and freelanced researcher who are eminent educationist and have been actively engaged in research and teaching programmes in the preceding years to undertake research, without any restriction of position or pay scales.

5.2. Objective

5.2.1 To provide an opportunity to superannuated teachers and freelance researchers who are eminent educationist to pursue active research in field of specialization in Holistic Child Development. The person superannuated from Indian Universities/Colleges/ Institutions/ OR has been working as freelanced researcher can apply for the National Fellowship.

5.3. Target Group

5.3.1 Highly qualified and experienced, superannuated teachers of recognized universities/ colleges/institutions OR freelance researcher has been working in the field of Child Development.

5.4. Eligibility and selection procedure

- 5.4.1 The eligibility will be based on the quality of research and published work contributed by the fellow in his/her career.
- 5.4.2 The awardee can work under this scheme with a well-defined time bound action plan up to the age of 70 years or up to two years (non-extendable) of the award whichever is earlier.
- 5.4.3 No extension under the scheme is admissible and hence the proposal should be well defined with a time bound action plan, so that it is completed within the prescribed tenure.
- 5.4.4 Selection will be made on the basis of merit of the candidate by presenting the detailed Research Proposal before the committee.
- 5.4.5 The decision of the Children's University pertaining to sanctioning the financial assistance shall be final and no appeal could be filed against it.

5.5. SLOTS

5.5.1 The number of slots for Award is 01 to be given in every alternative year.

5.6. Tenure

- 5.6.1 The tenure of the award is for two years and will not be extended in any case.
- 5.6.2 The award may be withdrawn if the work is not considered satisfactory at any stage of the scheme after hearing the researcher by the committee constituted for the matter.

5.7. The Candidate Would Be Eligible for Following Financial Assistance

National Fellowship	@Rs. 10000/-p.m. for two years
Contingency	@Rs.75,000/-p.a. for two years (max)
Project Assistant	@ Rs. 15000/- p.m. for two years
HRA and other allowances	Not Admissible
Total	@Rs.29,10,000/- for two years

Important Instructions

- 5.7.1 The contingency grant can be used for travel connected with the research project, stationery, postage, consumables, books and journals and equipment. However, books, journals and equipment etc. procured out of the contingency grant will be the property of the university. It is to be submitted to the university after completion of the project.
- 5.7.2 The project assistant is entitled to obtain a maximum amount of Rs.15000/- p.m. (consolidated) during the tenure of the National Fellowship only. The tenure of the project assistant will end with the end of National Fellowship.

5.8. Procedure for Applying for The Scheme

- 5.8.1 Applications will be invited in leading newspapers. Candidates have to apply strictly as per the instructions given on the University Website. Incomplete application will not be considered.

5.9. Selection Procedure

- 5.9.1 National Fellowship is awarded on the basis of recommendation of the Committee constituted for the matter.
- 5.9.2 The Hon. Vice Chancellor reserves the right to withdraw/cancel the fellowship at any stage after due hearing the researcher.

5.10. Joining of Fellowship

- 5.10.1 The candidate should join the fellowship within stipulated time stated in the sanction order, failing which the award will be treated as cancelled.

5.11. Procedure for Release of The Grants

- 5.11.1 The fellowship amount shall be disbursed directly into the bank account of the awardee.
- 5.11.2 After completion of every three months of the award of fellowship, the concerned fellow/awardee shall submit and present the Progress Report before the expert committee.

5.12. Resignation

- 5.12.1 In extra ordinary cases, the Resignation of the fellow will be accepted by the competent authority.

5.13. Procedure for monitoring progress of the NF

- 5.13.1 The awardee shall submit a mid-term progress report of the research work quarterly from the commencement of the project. In case the research work is found unsatisfactory, the decision of the Hon. Vice Chancellor of the university would be final. On completion of the award, five copies of the final report of the project should be submitted by the awardee along with an abstract and synopsis. The awardee may also mention in the research publication that the research has been sponsored by the Children's University under National Fellowship. Such work is to be compulsorily published by the researcher, provided it is not denied by the university.

5.14. Cancellation of award

The NF is liable to cancellation, in case of:

- 5.14.1 If the scholar is found to be ineligible to receive the NF, at any point of time during the entire duration of the NF.
- 5.14.2 If it is found that the NF has been availed/is claimed by furnishing false/wrong/misleading information.
- 5.14.3 If any adverse report is received from the concerned department of the university.
- 5.14.4 Misconduct/ misbehaviour/corrupt practices.
- 5.14.5 Unsatisfactory progress of research work.
- 5.14.6 Violation of terms and conditions of these guidelines.
- 5.14.7 Plagiarism or unethical practices in any form.
- 5.14.8 Candidate is already availing fellowship from any other source.

5.15. Other conditions

- 5.15.1 The awardee will decide the manner of utilization of grant for the purchase of books, stationary items and equipment as necessary. The expenditure on the above items would be accounted for and audited by the registered chartered accountant. The books, journals and equipment purchased out of this grant will become the property of the university on completion/ termination of the award.
- 5.15.2 Children's University reserves the right over the Patent, Copyright, Monogram, Trademark etc. developed as an outcome of the research project.



6. Doctoral Research Fellowship Guidelines



6. Doctoral Research Fellowship Guidelines

As per section 29 of the Children's University Act, university has introduced Doctoral Research Fellowships for different segments of researchers and scholars to inherit the culture of research in the university. One of them is Doctoral Research Fellowship.

6.1. Background

6.1.1 The Children University has been implementing the scheme of Doctoral Research Fellowship (DRF) for the students registered in Ph.D. programme in regular and full-time mode under centre of education. There are 12 slots for award of these fellowships every year for all the subjects. Reservation policy would be implemented as per the Government of Gujarat rules and regulations.

6.2. Objective

6.2.1 The scheme has been initiated keeping in view the Ph.D. candidates of the Children's University to provide them opportunity to undertake advanced research for Holistic Child Development. The objective of this award is to provide fellowships in the form of financial assistance to students pursuing Ph.D. degrees (full-time) in Centre of Education, Children's University.

6.3. Target Group

6.3.1 Ph.D. Candidates who have passed the Post Graduate examination in concerned subject and who wants to pursue full-time research in any Children's University without getting fellowship from other funding agency.

6.4. Eligibility and selection procedure

- 6.4.1 The candidate who is already registered for Ph.D. (Full time) in Children's University will be eligible for the consideration for award of this fellowship.
- 6.4.2 The reservation shall be followed as per Government of Gujarat norms.
- 6.4.3 Selection will be made on the basis of merit of the candidates by presenting the detailed research proposal before Expert Committee.
- 6.4.4 The decision of Children's University regarding awarding the fellowship shall be final and no appeal could be filed against it.
- 6.4.5 The procedure for short listing of applicants will be designed by Children's University.

6.5. Other Conditions

- 6.5.1 The fellowships will be limited to extremely deserving candidates only. If suitable candidates are not available, University reserves right not to select any candidate.
- 6.5.2 The fellowship will start after completion of the course work and confirmed registration with the University.
- 6.5.3 The Doctoral Fellow will be under obligation to present public lecture on larger issues of public interest relevant to his/her doctoral research work, if so invited. He can also deliver lectures to the students of the university if so desired.
- 6.5.4 The fellowship of the last three months and contingency of the last year will be released only after receipt of the thesis.
- 6.5.5 In case, any other fellowship is awarded during this period for same Ph.D. and he or she joins it, the candidate has to refund the whole amount back to University received under DRF scheme.

6.6. Slots

- 6.6.1 The number of slots for fellowship are 12.

6.7. Tenure

- 6.7.1 The tenure of the fellowship is for two years and can be extended for one year more without any more financial assistance. It will be effective from 1st April of the selection year or the actual date of joining under the fellowship in the University, whichever is later. Fellowship will be granted up to the date of submission of Ph.D. thesis or 2 years of tenure whichever is earlier. The Award of the fellowship is subject to the grant available from the Government of Gujarat.
- 6.7.2 The tenure of fellowship is initially for two years under the DRF Scheme. Before expiry of this period, the work of the Fellow will be evaluated by the expert committee.
- 6.7.3 If the research work is found satisfactory, his/her tenure will be extended further for a period of one year on the recommendation of the three member's committee report but without any more financial assistance.
- 6.7.4 The fellowship may be withdrawn if the work is not considered satisfactory at any stage of Ph.D.

6.8. The Candidate Would Be Eligible for Following Financial Assistance

Doctoral Research Fellowship	@Rs.30,000/-p.m. for two years
Contingency	@Rs.20000/-p.a. for two years
HRA and other allowances	Not Admissible
Total	Rs.760,000/-

6.9. Procedure for release of grant by children's university

- 6.9.1 The fellowship amount shall be disbursed to the awardee directly in his/her bank account.
- 6.9.2 The University shall take an undertaking from candidate that he/she is not availing any other fellowship/project from any other organisation at the time of selection and fulfils all the other conditions as laid in the guidelines.
- 6.9.3 The fellow will undertake regular full-time research work under the approved guide in a subject selected by him/her.
- 6.9.4 In case any candidate is found to have obtained fellowship through fraudulent means or provided incorrect information, the university can cancel his/her fellowship any time. Moreover, candidate has to refund the whole amount back to university issued in this regard from time to time.

6.10. Resignation and transfer

- 6.10.1 If any Fellow resigns or relinquishes the fellowship before the end of the tenure, he/she has to inform university well in advance.
- 6.10.2 Transfer of research place will not be allowed during the entire tenure.

6.11. Cancellation of award

The fellowship is liable to cancellation, in case of:

- 6.11.1 If the scholar is found to be ineligible to receive the fellowship, at any point of time during the entire duration of the fellowship.
- 6.11.2 If it is found that the fellowship has been availed/ is claimed by furnishing false /wrong/ misleading information.
- 6.11.3 If any adverse report is received from the concerned department of the university and Research Supervisor.
- 6.11.4 Misconduct/ misbehavior/ corrupt practices.
- 6.11.5 Unsatisfactory progress of research work.
- 6.11.6 Violation of terms and conditions of these guidelines.
- 6.11.7 Plagiarism or unethical practices, in any form.
- 6.11.8 Candidate is already availing scholarship/ fellowship from any other source.
- 6.11.9 Candidate is found employed during the Ph.D. Research.

6.12. Monitoring of Work

- 6.12.1 Doctoral Fellows will be required to submit six monthly progress reports duly forwarded by their supervisors and Head of the Department. A Committee of Experts will review the progress. If the progress of the research is found unsatisfactory, Children's University reserves the right to terminate the fellowship at any point of time.

6.13. Leave Rules

- 6.13.1 Leave rules are applicable as per the Children's University leave rules. Further, Children's University Doctoral Fellows will not accept any other remunerative assignment during the period of fellowship.

6.14. Publication of The Thesis

- 6.14.1 After the award of Ph.D. degree, the Doctoral Fellows will be required to submit additional 4 hard bound copies of the thesis (along with a CD) to Children's University.

6.15. Application Procedure

- 6.15.1 Application should be filled in the prescribed format available on the Children's University website (www.cugujarat.ac.in). Completed application forms should be accompanied by research proposal for Ph.D. with signature of candidate, Guide and Head of Department. Attested copies of all mark sheets/certificates and proof of Ph.D. registration (if already registered) should also be sent with the application at the following address:
- 6.15.2 The last date of receiving completed application is as per the advertisement.



7. Consultancy Policy

7. Consultancy Policy

Consultancy is essentially a knowledge-based profession and consultants play an important role in technological, educational and economic development and are effective agents of change in the society. Consultancy plays an important role in providing a competitive edge to an organization.

The intangible assets of an organization such as technical know-how and expertise of the staff, are today, often more valuable than its physical assets. Over the last few decades, legitimate appreciation of the commercial value of technical know-how has grown both within the academic / non-academic community and in the society at large.

Keeping in mind the intellectual strength of Children's University, Gandhinagar, growing awareness about the innovative research of commercial value and the need for collaboration with other organizations for mutual benefits, the Consultancy rules have been formulated to provide guidance to the Full time faculty of Departments / Centers, etc. and any other Professionally / Technically well qualified employees of Children's University, Gandhinagar, interested in the consultancy work. The honorable Vice Chancellor can appoint any permanent employee of the University as a head of Consultancy Cell irrespective of his post and seniority. Head of the University Consultancy Cell should be a person who can handle legal issues arising out of consultancy work in future.

This document specifies the rules and norms of Children's University, Gandhinagar regarding consultancy and obligations depending upon the nature of consultancy.

7.1. Scope of consultancy services offered

- 7.1.1 Consultancy Services may be offered to Preschools, Schools, Colleges, Service Sector, Govt. Departments and other National and International agencies in the areas of expertise available in the University.
- 7.1.2 The services offered shall be along the lines of 'Professional Services' and will hence carry with them obligations and ethical requirements associated with such services as indicated in the Standard Terms and Conditions (Appendix-I).
- 7.1.3 Technical infrastructure / Computational facilities of the university may be offered to undertake the outside work of the clients. The use of physical infrastructure of the University purely for Rent Purpose will not be covered under consultancy work.

7.2. Consultancies that children's university can offer

7.2.1 Consultancy services to be offered by the university may cover a variety of activities that are related to the nature of the departments / centers and courses/ programmes run in university and the expertise available in the university. It encompasses consultancies relating to the expertise in testing and evaluation, guidance and counseling, research, toy innovation, prenatal, toddler and adolescence, food and nutrition, social work, pregnancy, digital learning resources etc. as per the need of society and expertise inherent in the university.

7.3. Consultancy Revenue Sharing Policy

7.3.1 Whatever net income is generated (Formula: Gross Income- All Expenses) will be shared between University and Principal Consultant in 40:60 manner. Full time regular faculty of Departments / Centers etc. and any other Professionally & Technically well qualified employee of the university can be the consultant.

7.4. General Consultancy Rules

7.4.1 The services of permanent employees of the University will be utilized for the execution of the consultancy projects provided it does not affect at any cost their primary functions and responsibilities to the University.

7.4.2 With the permission of the Hon. Vice Chancellor/ Registrar, staff working in the consultancy project would be allowed to go out on 'on duty' bases rather than duty leave.


7.4.3 Consultancy assignments must not have any adverse impact on the ongoing academic, research, official and administrative activities. Further, such assignments need to be carefully scheduled in the light of ongoing commitments. If required, a clear indication of the earliest date on which the assignment can commence may be clearly spelt out in the proposal form.

7.4.4 All consultancy assignments must be handled with utmost sincerity.

7.4.5 Outstation travel on Consultancy Assignments will be undertaken with the prior approval of the Vice-Chancellor under intimation to the Head of the Department / Office concerned. TA-DA, expenses towards boarding and lodging, etc. as per entitlement of the consultant shall be admissible as per university rules. However, depending on the urgency of the consultancy work and the consent of client, the consultant(s) may claim TA-DA irrespective of his / her entitlement as per actual on the production of original tickets / bills. All these expenses will be met out of the concerned consultancy project funds. All these expenses should not exceed 1/3 amount of the project funds.

7.4.6 The consultant(s) will have the right to publish the work carried out by him/her out of the consultancy work after taking prior permission of the client.

7.4.7 No retiring employee of the University will be allowed to submit a fresh consultancy project proposal as a consultant, if the duration of the project is beyond his/her date of retirement. However, in exceptional circumstances, a retired employee may continue to work as consultant with the approval of the Vice Chancellor.


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- 7.4.8 If the Principal Consultant leaves the University or proceeds on leave or not available for some reason (exigency / critical illness), the Head/ Director of the University Consultancy Cell, on the recommendation of the Principal Consultant (if he/she is available) will appoint a new Principal Consultant (Either from University or from outside) in consultation with the client subject to the eligibility criteria of the consultancy rules and the written consent of new Principal Consultant. The new Principal Consultant will also give an undertaking to complete the project in the remaining funds and time period to the Head/Director of the University Consultancy Cell through Head of the department / office concerned. However, in case of death of Principal Consultant, a mutually agreeable solution with the client will be worked out by the Head/ Director of the University Consultancy Cell with the permission of the Vice Chancellor of the University.
- 7.4.9 Normally the agreed charges of the consultancy project are to be deposited by the client as decided mutually by university and client. However, this stipulation is negotiable. In cases where the consultancy work is started with only partial charges deposited in advance, the arrangements of subsequent receipt of funds from the client have to be clearly spelled out in advance while submitting the proposal before screening body. The final report of the consultancy work shall be released subject to the full payment of the total contracted amount.
- 7.4.10 If any of the Consultant(s) or supporting staff wishes to donate part or whole of his/her own remuneration, the same will be permissible and transferred to Institutional Development Fund only.
- 7.4.11 Items like Book royalty and honorarium for Expert members' meetings, invited lectures, PhD viva/evaluation, invited training programmes, organization of conferences/workshops are not covered under consultancy.
- 7.4.12 A consultancy project is normally expected to be closed soon after the date of completion as stipulated in the original project proposal, unless an extension has been sought and granted. The completion certificate should be taken from the client on his letterhead by the Principal Consultant.
- 7.4.13 Consultant(s) shall disclose in writing at the time of submission of consultancy project proposal, the existence of (i) any relationship between him / her and the client funding the consultancy project or any vendor to whom payments are made from the consultancy project funds, in the form of involvement of any immediate relatives or (ii) any scope for potential disproportionate self- gain. Head/ Director of the University Consultancy Cell will review such cases and decide appropriately, with the advice of the Consultancy Cell, to ensure that no actual conflict of interest exists and that such an involvement by the consultant does not adversely affect the consultant's objectivity, integrity, or commitment to the

- 7.4.14 In case any legal dispute arises between the consultant(s) and the client, consultant (s) liability will be restricted to a maximum limit which will be calculated as follows: Maximum Liability = The total contracted amount (excluding Service Tax) charged for the consultancy project – the expenditure / liabilities on the project. It is in the interest of the consultant(s) to bring this fact to the notice of the clients well in advance. The expenditure / liabilities as determined by the University will be calculated as the expenditure / liability till such date on which the client inform the consultant(s) in writing to stop work on the project for on-going projects, or till the end of the project for completed projects. The expenditure will also include the remuneration paid to the supporting staff of the University. The expenditure on this account may be charged from the Institutional Development Fund (IDF). Submission of the requisite report itself in such cases shall constitute the Utilization Certificate / final bill.
- 7.4.15 If a prima-facie case of malpractice and/or misconduct is established by a fact finding committee/ Cell, the Vice Chancellor, may prohibit the concerned person to take part in any new project either as consultant or the associated staff, till such time that a final decision is taken by the appropriate authority in the matter. However, in such cases the concerned person will be expected to complete his/her obligations in the ongoing consultancy project(s) with which he/she is connected, in order that the ongoing projects and obligations to the client do not suffer.
- 7.4.16 Consultant(s) or the clients cannot use the name of the University or the fact that they are affiliated with the University, in a manner that (i) suggests that the University approves or disapproves of a product or service or (ii) suggests that the University has performed consultancy when it has not done so, or misleadingly states the results of University expertise or (iii) may be interpreted to communicate the official position of the University on any issue of public interest.
- 7.4.17 Any disagreement within the University arising at any stage of a Consultancy project will be resolved in consultation with respective departmental head, Head/ Director of the Consultancy Cell and Vice Chancellor to ensure removal of bottlenecks and smooth functioning of the project. In case of any dispute arising at any stage of Consultancy project between Consultant(s) and the client(s), the Consultant(s) will be responsible for settlement of the dispute. The arbitration power shall lie with Registrar, Children's University, Gandhinagar in case of any dispute and the decision taken by the Vice-Chancellor shall be final.

7.5. Consultancy Proposal Initiation and Management

- 7.5.1 Consultancy projects are normally initiated by requests / enquiries from the Client directly to the University or by discussion between the Client and the Consultant(s). When the enquiry is directly received by the University, the Principal Consultant and other consultants (if required) will be identified depending on their expertise, and existing commitments, by the Head/ Director of the Consultancy Cell on the recommendations of the Head/ Director of the Department/ Centre he belongs to and on the recommendations of the Registrar in case of non-teaching staff.

- 7.5.2 In the event of a client preferring the services of a specific consultant, the consultant must fulfill the specified eligibility criteria and proper justification by the client for preferring a specific consultant must be given. Consultancy Cell after satisfaction shall ask the identified Principal Consultant to submit the detailed proposal as per the specified procedure.
- 7.5.3 The Principal Consultant shall submit a detailed project proposal (as per the Performa at Appendix II) for the consultancy work through the respective Head of the department / centre he or she belongs to.
- 7.5.4 An employee of the university, who finds himself / herself eligible for the consultancy work, can also submit a detailed project proposal (as per the Performa at Appendix II) through respective Head of the department /branch/ office to the office of Head/ Director of University Consultancy Cell.
- 7.5.5 The proposal so submitted shall be placed for screening before the University Consultancy Cell. The recommendations of the Cell will be approved by the Vice-Chancellor through Head/ Director of the Consultancy Cell.
- 7.5.6 The University Consultancy Cell will consist of the following:
1. Vice-Chancellor-Chairman
 2. Director/ Head of the University Consultancy Cell -Member Secretary
 3. Respective HOD (in case of Teaching Staff)-Member OR Registrar (in case of Non-Teaching Staff)
 4. A.R. /D.R.(Accounts)-Member
 5. One Outside Expert (*In case the total cost of Consultancy project is more than Rs. 2 Lakhs.*) to be nominated by Vice-Chancellor)- Member *The consultant(s) shall not be a part of the Consultancy Cell during screening.*
- 7.5.7 The Director/ Head of the University Consultancy Cell will intimate the Principal Consultant through respective Head of the dept. / office about the decision of screening by the University Consultancy Cell after getting approval from the Vice-Chancellor.
- 7.5.8 For large projects (> Rs. 10 Lakhs), the Consultancy Cell shall review and assess the progress periodically (at least once in a year or twice) for timely completion of the projects. The Principal Consultant shall submit progress report every six months to the Consultancy Cell. Also, he/ she shall present his/her annual progress invariably in front of the Consultancy Cell.
- 7.5.9 Documents to Maintain
- Following documents will be maintained by the Principal Consultant through his team members and produced as and when required.
1. Attendance Records: Attendance record of the Consultant(s), supporting staff etc. with man-hours spent during the consultancy work.
 2. Inspection / Field Visit Register: A register to record any field visit by the Consultant(s) be maintained by the Principal Consultant. The suggestions rendered by the Consultant(s) during field visit along with remarks of the clients must be recorded. Further, if any expert advice by external expert is required during the Consultancy project, the same may also be recorded along with the remarks of the Consultant(s).

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3. Salary/Payment Record: To record all payments made to Consultant(s), supporting staff etc.
 4. Consumable and Non-Consumable Register: Register for recording hire/purchase of all equipment's, materials, all consumables, non-consumables items etc. and its utilization are to be recorded.
 5. Travel Record Register: To record details of all expenditure incurred on travel.
 6. Log books and Warranty/Guarantee Record: Log books be used to record number of hours, laboratory equipment or hired or purchased equipment have been used. Besides, maintain warranty/guarantee certificates and also breakdown details of equipment.
 7. Correspondence File: For all correspondence since initiation.
 8. Agreement/Contract File: To maintain complete record of all agreements, contracts, drawings and such document which may constitute legal requirement.
 9. Work Progress Report: Record of monthly progress report will be maintained by the Consultant(s). Every three months, the consultant(s) is supposed to submit a copy of progress report to the client.
 10. Any Other Document: Any other document as per the requirement of the client / nature of consultancy project, etc. shall also be maintained by the Consultant(s).

7.5.10 At the time of completion of a consultancy project, the Principal Consultant shall submit a copy of final report along with duly audited expenditure statement, utilization certificate and completion certificate from the client to the Director/ Head of the University Consultancy Cell.

7.5.11 University Consultancy Policy can be revised annually if any worthwhile changes are required for the first 3 years. Later on, it can be modified after every three years with the approval of the Consultancy Policy Cell and Vice Chancellor of the University.

7.6. Budgetary Norms and Distribution of Consultancy Funds

- 7.6.1 All payments related to Consultancy work will be received by the university under separate budget head “Consultancy Services”. The funds for Consultancy work will be operated by the Registrar of the University

Expenditure Details:


The actual expenditure in the consultancy work should cover the following costs related to the project. The taxes will be applicable as per government rules.

1. Permanent equipment's/components to be procured.
 2. Consumable materials.
 3. Travel expenses in connection with the consultancy work.
 4. Charges to be paid for the use of Computational facilities, lab testing facilities or some specific job-work, expert advice, etc. to the outside agency or within the University for Smooth Execution of the consultancy work. In case the charges are paid within the University, it shall be credited towards Institutional Development Fund (IDF).
 5. Contingency expenses to cover cost of preparation of report, typing, word processing, drawing, drafting, stationery, reproduction, literature (books, journals, membership fee for professional societies), postage, courier, FAX and telephone (including rental and STD/ ISD call bills of telephone at residence or mobile phones), etc.
 6. For all consultancy staff, the upper limit for remuneration from consultancy Projects shall not exceed 150 percent of his / her Gross Salary in the financial year.
 7. Insurance on equipment and manpower during travel.
 8. Maintenance, calibration / recalibration of equipment / testing facilities required for consultancy work.
 9. Any other costs considered appropriate.
- 7.6.2 All expenditure under consultancy projects shall be made as per norms prevailing in the University.
- 7.6.3 The Honorable Vice Chancellor has the power to change/modify the rules and regulations of consultancy policy. The decision of Honorable Vice Chancellor is final in any matter covered or uncovered in the policy. If any further dispute arises, it will be subject to Jurisdiction of Gandhinagar Courts.

STANDARD TERMS AND CONDITIONS

In addition to the specified General Consultancy rules, the following terms and conditions will apply to consultancy projects taken under all categories by CHILDREN'S UNIVERSITY, Gandhinagar, unless otherwise mutually agreed to in a separate document.

1. **DECLARATION:** All consultancy work undertaken by CHILDREN'S UNIVERSITY, Gandhinagar as part of the project will be in good faith and based on material / data / other relevant information given by the Client requesting for the work.
2. **CONFIDENTIALITY:** Due care will be taken by CHILDREN'S UNIVERSITY, Gandhinagar to maintain confidentiality and discretion regarding confidential information received from the Client, including but not limited to results, reports and identity of the client.
3. **REPORTS:** Any test or other consultancy report given by CHILDREN'S UNIVERSITY, Gandhinagar will be based on work performed according to available standards and / or open domain literature. In any event, this report can not be considered as a legal document, certificate or endorsement and may not be used for marketing of the products or processes, without prior consent from CHILDREN'S UNIVERSITY, Gandhinagar. The university reserves the right to retain one copy of the report and use the results of the project for its internal teaching and research purposes.
4. **WORK PERFORMANCE:** Every effort will be made to complete the specified work according to the planned time schedule. However, CHILDREN'S UNIVERSITY, Gandhinagar will not be held responsible for delays caused beyond its reasonable control.
5. **CONFLICT OF INTEREST:** CHILDREN'S UNIVERSITY, Gandhinagar may take up work for other clients also in the same area, provided, to the best of the university's knowledge, there is no conflict of interest in undertaking such projects.
6. **PAYMENT:** The payment of consultancy work to CHILDREN'S UNIVERSITY, Gandhinagar are to be made as decided mutually between the consultant and client.
 1. Through a demand draft / crossed valid cheque, / online received in favor of Registrar, CHILDREN'S UNIVERSITY, Gandhinagar
 2. The charges will also include any applicable tax as prescribed by the Government of India from time to time.
 3. University has to hand over the amount of consultancy received to the principal consultant as early as possible for smooth functioning and completion of the project.

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7. **TERMINATION:** The consultancy project work may be terminated by either party by giving the other party a notice period of 30 days. However, both parties will meet any residual obligations in connection with the project.
 8. **LIABILITY:** CHILDREN'S UNIVERSITY, Gandhinagar shall not be held liable for any loss, damage, delay or failure of performance, resulting directly or indirectly from any cause, which is beyond its reasonable control.
 9. **INTELLECTUAL PROPERTY RIGHTS:** All rights pertaining to any intellectual property generated / created / invented in the due course of the project, will be the joint property of CHILDREN'S UNIVERSITY, Gandhinagar and the Consultant(s). Terms and conditions regarding transferring / assigning / selling these rights to the client shall be governed by a separate written and mutually agreed to document, if required.
 10. **ROYALTY:** Out of the sales made for a patent emerging from consultancy work, an annual royalty (to be divided equally between the consultant and the University) of a fixed percentage (to be decided by the Vice Chancellor) will be paid to the University by the client.
 11. **RESOLUTION OF DISPUTES:** Any disputes arising out of the project shall be amicably settled by both the organizations. The arbitration power shall lie with Registrar, CHILDREN'S UNIVERSITY, Gandhinagar in case of any dispute and the decision taken by the Vice- Chancellor shall be final.

CHILDREN'S UNIVERSITY

Gandhinagar

FORM FOR APPROVAL OF CONSULTANCY PROJECT

1. Name of the Department _____
2. Title of the Consultancy Project: _____
3. Duration of the Consultancy Project (Year/Month/Days): _____
4. (i) Date of Commencement _____ (ii) Expected Date of Completion _____
5. Detailed Project Proposal (brief note): YES /NO _____
6. Client's Name and Address _____

7. Type of Client (Tick): Private Sector/ Govt. Sector/ Public Sector /Foreign Agency /
Others (Please Specify) _____
8. Payment to be received in: FULL/Part _____; Indian Currency /Foreign Currency _____
9. Whether MoU/ Agreement Signed with Client (Attach, if any): Signed / Not Signed
10. Consent Letter from the Client attached: YES /NO _____
11. Consent Letter from the Consultant(s) attached: YES /NO _____
12. Whether Eligibility criteria as Consultant(s) fulfilled as per Consultancy Rules of the
University: Yes / No If yes, attach in Detailed Project Proposal in support of claiming the
eligibility as Consultant(s).
13. Consultant(s) Undertaking (Annexure III) attached: YES /NO _____
14. Details of Persons involved in the Consultancy Project:

Name of Consultant(s) along with Designation & Department/Office/Branch/ any other	Brief role	Man Days	Signature

15. Budget (should conform to the amount of contract/ agreement with the Client)

Description	Budgeted Amount
1. Gross Amount including Service Tax, G	
2. Service Tax, L	
3. Contracted Amount, T=G-L	
4. University Share as per Project Category, U	
5. Total Expenditure (Estimated*),E	
6. Balance Amount for Distribution to Consultant(s)	

NAME AND THE SIGNATURE OF THE PRINCIPAL CONSULTANT WITH DATE

Forwarded by Head of Department/ Center/Office

To

The Director/ Head of the Consultancy Cell, **CHILDREN'S UNIVERSITY, Gandhinagar**

Consultancy Project No.: _____ **Dated:** _____

Recommendations of Consultancy Cell: Approved/Not Approved/Suggestions for improvement

Members of the Consultancy Cell

1. Vice-Chancellor-Chairman
2. Director/ Head of the University Consultancy Cell -Member Secretary
3. Respective HOD(in case of Teaching Staff)-Member OR Registrar (in case of Non-Teaching Staff)
4. A.R. /D.R.(Accounts)-Member
5. One Outside Expert (In case the total cost of Consultancy project is more than Rs. 2 Lakhs.)to be nominated by Vice-Chancellor)-Member

The consultant(s) shall not be a part of the Consultancy Cell during screening.

Undertaking by Consultant(s)

1. Certified that this consultancy assignment shall not clash with my teaching/office work in the department/office or any other official duty at the University.
2. That the interest of my department/office in the University shall not suffer.
3. The duration of my total consultancy work in a calendar year shall not be more than 60days.

(Consultant’s Signature)

Address (Office)

(Countersigned with official stamp) Head/ Director of the Concerned Dept / Centre / Office



8. Impact Areas of Research for Children's University

8. Impact Areas of Research for Children’s University

IMPACT AREAS

Foundational State, Preparatory Stage, Middle Stage, Secondary Stage

Possibilities of Research in ‘Education and Health’

In the Children's University, research possibilities in education and health are abundant. Researchers can explore the impact of innovative educational interventions on children's learning outcomes and well-being. They can investigate the effectiveness of health promotion programs and examine the relationship between physical activity, nutrition, and academic performance. Additionally, researchers can explore the social determinants of health and educational disparities among children. The Children's University provides a unique setting to conduct interdisciplinary research that integrates education and health, contributing to holistic approaches in promoting children's overall development.

8.1. EDUCATION AND HEALTH

- 8.1.1 Physical, cognitive, socio-emotional-ethical, cultural and artistic development
- 8.1.2 Development of communication, early language, literacy and numeracy
- 8.1.3 Approaches, content and methodology pertaining to ECCE.
- 8.1.4 Studies related to Shishu Vatika, Balavatika, anganwadis, pre-primary, primary schools and standalone pre-primary schools.
- 8.1.5 Teacher training concerning ECCE.
- 8.1.6 Reading, writing, speaking and numeracy skills at the foundational level.
- 8.1.7 Digital Technology in preschool
- 8.1.8 Speaking dictionary for 1 to 3 year old child that lead to early speaking
- 8.1.9 Impact of Socio – Economic status of parents for the children’s development.
- 8.1.10 Community based issues related to child and parents
- 8.1.11 Impact of family background on child behavior
- 8.1.12 Study of holistic development of learners.
- 8.1.13 The Impact of the Learning Environment on Children.
- 8.1.14 The Importance of Family Time on Child Development.
- 8.1.15 Importance of Stories in Developing Values among Young Learners
- 8.1.16 Thematic Analysis of Action Songs prevalent in Gujarati Preschools
- 8.1.17 Nutritional status of children, Height & Weight
- 8.1.18 Health, Water, Sanitation and Hygiene
- 8.1.19 Mental health and well-being of children
- 8.1.20 Status of Malnutrition and Food Habits of Children’s from 0 to 6 Years
- 8.1.21 Study and Intervention with respect to Reading Fluency

Possibilities of Research in ‘Rate of Retention’

In the Children's University, there are research possibilities to explore the rate of retention among young learners. Researchers can investigate factors that influence the long-term retention of knowledge and skills acquired through interactive and engaging activities. They can explore different pedagogical approaches, instructional methods, and reinforcement strategies to enhance retention. By conducting research in the Children's University, researchers can contribute to the understanding of how to optimize retention in young learners and develop effective educational practices that foster long-lasting knowledge retention and application.

8.2. Enhancing Rate of Retention

- 8.2.1 Interventions to reduce dropouts and enhancing retention.
- 8.2.2 Schools infrastructure.
- 8.2.3 Teachers’ and community participation
- 8.2.4 Learning levels of students, particularly those belonging to Socio-Economically Disadvantaged Groups.
- 8.2.5 Schools safety.
- 8.2.6 Meta Analysis
- 8.2.7 Alternative ways of schooling and learning.
- 8.2.8 Transition Gap and School Dropout Ratio

Possibilities of Research in ‘Curriculum and Pedagogy’

In the Children's University, research possibilities in curriculum and pedagogy for school education are extensive. Researchers can explore innovative curriculum designs, teaching methods, and assessment strategies tailored for young learners. They can investigate the impact of interactive and experiential learning approaches on student engagement and academic achievement. Additionally, researchers can examine the integration of technology, arts, and interdisciplinary approaches in the curriculum. By conducting research in the Children's University, researchers can contribute to advancing effective curriculum and pedagogical practices that enhance the educational experiences of young learners.

8.3. Curriculum and Pedagogy for School Education

- 8.3.1 Implementation of experiential learning (hands-on learning, arts-integrated and sports-integrated education, story-telling based pedagogy, etc)
- 8.3.2 Competency-based teaching and learning.
- 8.3.3 Multilingualism and mother-tongue education.
- 8.3.4 Integration of subjects, skills and capacities.
- 8.3.5 Inclusion of Indian knowledge, culture and traditions in the teaching-learning process.
- 8.3.6 Textbook research should focus on identifying deficiencies and removing the deficiencies.
- 8.3.7 Value education focusing on holistic and integral development of learners.

- 8.3.8 Holistic, 360 degree multidimensional assessment.
- 8.3.9 Education of gifted children.
- 8.3.10 Parenting style
- 8.3.11 Family's Educational Environment
- 8.3.12 Age wise Vocabulary and reading Fluency
- 8.3.13 Learning disabilities
- 8.3.14 Learning style
- 8.3.15 Active Learning Approach
- 8.3.16 Participatory Pedagogy
- 8.3.17 Children's language development
- 8.3.18 Creativity
- 8.3.19 Children's literature
- 8.3.20 Child development process
- 8.3.21 Interest in animation
- 8.3.22 Indian Music
- 8.3.23 Dance
- 8.3.24 Art
- 8.3.25 Mother infant bonding, parenting, siblings relation, prosocial behavior of child
- 8.3.26 Impact of toys on socialization, language & Personality Development
- 8.3.27 Correlational study of toys, Games, Cartoons, Film & Video
- 8.3.28 Development of age specific toys & games
- 8.3.29 Online and Offline Survey of toy market
- 8.3.30 Vocational skills in Education
- 8.3.31 Media Literacy
- 8.3.32 Learning Style

Possibilities of Research in 'Teachers' Training'

In the Children's University, there are research possibilities in teacher training. Researchers can investigate the effectiveness of training programs and interventions for educators working with young learners. They can explore different approaches to enhance teaching skills, pedagogical knowledge, and classroom management strategies. Additionally, researchers can examine the impact of mentorship, professional development, and support systems on teacher effectiveness and student outcomes. By conducting research in the Children's University, researchers can contribute to improving the quality of teacher training programs and supporting the professional growth of educators working with young learners.

8.4. Teachers Training

- 8.4.1 Mental state of child going to school regularly and not going regularly
- 8.4.2 Mental status of a child brought up in a religious environment in relation to other children
- 8.4.3 Continuous Professional Development of Teachers
- 8.4.4 Integration of ICT in Child Education
- 8.4.5 Contribution of street-sports to physical development of children
- 8.4.6 Child Related issues and thrust areas
- 8.4.7 Ensuring Child Rights
- 8.4.8 Gender Equality
- 8.4.9 Right to be protected from physical and sexual abuse
- 8.4.10 Right to be protected from dangerous drugs
- 8.4.11 Right to education
- 8.4.12 Right to learn
- 8.4.13 Right to relax and play
- 8.4.14 Right to all forms of development – emotional, mental and physical
- 8.4.15 Comparative study on rural urban child development
- 8.4.16 Effect of traditional beliefs on child's psyche during childhood

Possibilities of Research in ‘Testing and Evaluation’

In the Children's University, research possibilities in testing and evaluation are diverse. Researchers can explore innovative assessment methods and techniques that are suitable for young learners. They can investigate the validity and reliability of different evaluation tools, such as performance-based assessments or formative assessment strategies. Additionally, researchers can examine the impact of assessment practices on learning outcomes and instructional practices. By conducting research in the Children's University, researchers can contribute to improving testing and evaluation practices, promoting accurate and meaningful assessment of young learners' progress and achievements.

8.5. Testing and Evaluation

- 8.5.1 Removing examination fear, providing on demand online examination;
- 8.5.2 Replacing the test of memory by the test of comprehension
- 8.5.3 Organizing tests for development of:
 - 1. Personality
 - 2. Sterling qualities of character and value oriented and skill oriented
 - 3. development; and
 - 4. Organizing tests of physical fitness
 - 5. Developing Standardized Tool to Access Multidimensional Development of Children
 - 6. The effect of a quarrelsome environment in the home on the child's brain
 - 7. Impact of losing a parent at a young age on a child
 - 8. Impact of Technological Educational Tools on Child Brain
 - 9. Campaign for RTE Norms implementation
 - 10. Multiple Intelligence
 - 11. Open Book Exam
 - 12. Analysis of Basic Maths and Standard Maths in Backward Area (Age:14-16 Years)
 - 13. Analysis of Advance Maths and Ancient Maths (Age:8-15 Years)
 - 14. Research in Vedic Maths
 - 15. Panchkosha
 - 16. Open Web Examination and Instruction
 - 17. Threats of emerging AI solutions

Possibilities of Research in ‘Toy Innovations’

In the Children's University, there are exciting research possibilities in toy innovations. Researchers can explore the design and development of innovative toys that promote learning, creativity, and child development. They can investigate the impact of different toy features, materials, and technologies on children's engagement, cognitive skills, and social interactions. Additionally, researchers can examine the role of play in child development and the effectiveness of educational toys. By conducting research in the Children's University, researchers can contribute to advancing the field of toy innovations and enhancing children's play experiences and developmental outcomes.

8.6. Toy Innovations

- 8.6.1 Understand the impact of play patterns, the role of toys and plays on Children for holistic development at different ages
- 8.6.2 Design and develop Child friendly campus, Toy Library and Toy Museum to promote research work, Toy Testing Laboratory.
- 8.6.3 Impact of toys on Socialization among children
- 8.6.4 Creating awareness of children's protection rights
- 8.6.5 Establishment of child friendly spaces
- 8.6.6 Use of toy as a child therapy - child-centered play therapy
- 8.6.7 Designing of toys for Play and Learn
- 8.6.8 Play-centric learning, Creative learning
- 8.6.9 Toy Based Pedagogy
- 8.6.10 Neuroscience & Education
- 8.6.11 Toy making and joyful learning

Possibilities of Research in 'Student Start-up' (School)

In the Children's University, research possibilities in student start-ups are intriguing. Researchers can explore the entrepreneurial mindset, skills, and motivations of young students. They can investigate the factors that contribute to the success of student start-ups, including mentorship, resources, and support systems. Additionally, researchers can examine the impact of entrepreneurial education and experiences on students' personal development and career readiness. By conducting research in the Children's University, researchers can contribute to understanding and nurturing the entrepreneurial potential of young students, fostering their innovative thinking and entrepreneurial spirit.

8.7. Student Start Up -(School)

- 8.7.1 Establishing Balbhavans and Children's Theatre
- 8.7.2 Role of Internet to Gear up Start Ups
- 8.7.3 The modern entrepreneurship theories and conceptualizations
- 8.7.4 Entrepreneurial decision-making.
- 8.7.5 Entrepreneurial finance.
- 8.7.6 Social entrepreneurship.
- 8.7.7 Economics of entrepreneurship.
- 8.7.8 Methodological advances in entrepreneurship research.
- 8.7.9 New venture creation.
- 8.7.10 New venture growth and failure.
- 8.7.11 Child entrepreneurs
- 8.7.12 The role and significance of entrepreneurship education
- 8.7.13 Impact of Gender on Entrepreneurial skill
- 8.7.14 The psychology techniques entrepreneurs use to get on top of stressful situations
- 8.7.15 Social impacts: energy, natural resources, science, child technology for development of toys & various technology based instruments for social needs.
- 8.7.16 Developing Package for Teaching entrepreneurship to children.



9.
Areas pertaining to the ‘Tool Construction’ derived

9. Areas pertaining to the 'Tool Construction' derived

Reinventing Areas of Test Construction

Sr. No.	Subject
1.	0 થી 3 વર્ષના બાળકો માટે વય અનુસારના માઈલસ્ટોન પર બાળકોનો દેખાવનો માપદંડ
2.	0 થી 3 વર્ષના બાળકો માટે ચાઈલ્ડ ડેવલોપમેન્ટ બેટરી (ભાષાકીય વિકાસ, શારીરિક વિકાસ, સામાજિક અને સાંવેગીક વિકાસ, માનસિક વિકાસ)
3.	Temperament and Atypical Behaviour Scale for 11 to 71 month
4.	Test of Early Communication and Emerging Language for 2 weeks - 24 months
5.	Evaluating Acquired Skills in Communication 3 month - 6 years
6.	Autism Diagnostic Observation Schedule for 1 to 18 years
7.	1 થી 3 વર્ષના બાળકો માટે મોટા સ્નાયુના વિકાસ માપન કસોટી (ટેસ્ટ ઓફ ગ્રોસ મોટર ડેવેલોપમેન્ટ)
8.	1 થી 3 વર્ષ માટે શિશુ સમગ્ર સ્વાસ્થ્ય પ્રોફાઇલ
9.	2.5 વર્ષના બાળકો માટે શાળા તત્પરતા સખજતા માપદંડ
10.	2.5 થી 5 વર્ષના બાળકો માટે પ્રારંભિક શિક્ષણ શિક્ષક પ્રાવીણ્ય માપદંડ (Teaching proficiency at early years)
11.	2 વર્ષના બાળકો માટે પ્રિ સ્કૂલ વોકેવબ્યુલરી ટેસ્ટ
12.	3 થી 12 વર્ષના બાળકો માટે આક્રમકતા કસોટી
13.	3 થી 18 વર્ષના બાળકો માટે શારીરિક ચુસ્તતા કસોટી
14.	2 થી 13 વર્ષના બાળકો માટે (ADHD measurement scale)
15.	Attention enhancement skill kit for children of 3 to 5 year
16.	Diagnostic Test of Attention Deficit Hyperkinetic Disorder (DT-ADHD) for 3 to 5 years
17.	3 થી 7 વર્ષના બાળકો માટે પ્રારંભિક વાંચન ક્ષમતા કસોટી (Early reading ability)
18.	3 થી 10 વર્ષના બાળકો માટે શબ્દભંડોળ કસોટી
19.	3 થી 10 વર્ષના બાળકો માટે શરમાણપણું માપદંડ
20.	Verba Learning Disability Checklist 3 to 10 years children
21.	3 થી 18 વર્ષના બાળકો માટે આઈક્યુ ટેસ્ટ (ચાર કસોટીઓ)
22.	3 થી 18 વર્ષના બાળકો માટે મોબાઈલ એડિક્શન-વીડિયો ગૈમ્સ એડિક્શન માપન માપદંડ
23.	3 થી 18 વર્ષના બાળકો માટે વિવિધ વયસ્તરના બાળકોની અગ્રપસંદગી (રમત, ગમત, વાંચન, વીડિયો સર્ફિંગ) ઓળખયાદી
24.	Kinetic Drawing System for Family and School for 3 to 18 years

Sr. No.	Subject
25.	Learning Disability Battery for 3 to 10 years Children
26.	Autism Spectrum Disorder Questionnaire for 3 to 5 years
27.	Social Maturity Scale for 3 to 10 years children
28.	પ્રીપેરટરી સ્ટેજના બાળકો માટે આહાર ટેવ સંશોધની
29.	6 થી 11 વર્ષના બાળકો માટે ગાણિતિક પ્રવાહિતા અને કેલ્ક્યુશન કીટ
30.	ઘોરણ 5 અને ઘોરણ 8ના બાળકો માટે પાયાની ગાણિતિક સંકલ્પના કસોટી
31.	4 થી 6 વર્ષના બાળકો માટે વિઝ્યુઅલ મોટર ઈન્ટીગ્રેશન કસોટી
32.	4 થી 18 વર્ષના બાળકો માટે એકાગ્રતા માપન સંશોધની (ધ્યાન વિચલન દર)
33.	5 થી 14 વર્ષના બાળકો માટે અધ્યયન અક્ષમતા પરીક્ષણ સંશોધની
34.	Child Symptom Inventory for 5 - 12 years
35.	Children's Manifest Anxiety Scale for 6 - 19 yrs
36.	Scales for Assessing Academic Stress for children of 7 to 18 years
37.	8 થી 13 વર્ષના બાળકો માટે પીકચર રીડિંગ એન્ડ ઈન્ટરપ્રિટેશન ટેસ્ટ
38.	Children's Measure of Obsessive - Compulsive Symptoms 8 to 19 years
39.	E- Learning Attitude Scale up to 12 years
40.	Screening and Diagnostic Test of Dyslexia for 9 - 12 years
41.	Social Competence and Behaviour Evaluation scale, Preschool Edition Basic Scales Depressive - Joyful - Anxious Secure Angry - Tolerant Isolated - Integrated Aggressive - Calm Egotistical - Prosocial Oppositional - Cooperative Dependent - Autonomous
42.	મિડલ સ્ટેજના બાળકો માટે પંચકોષ સંતુલન સંશોધની : (પાંચ કસોટી)
43.	મિડલ સ્ટેજના બાળકો માટે વાંચન અર્થગ્રહણ કસોટી - ગુજરાતી
44.	મિડલ સ્ટેજના બાળકો માટે વાંચન અર્થગ્રહણ કસોટી - હિન્દી
45.	મિડલ સ્ટેજના બાળકો માટે વાંચન અર્થગ્રહણ કસોટી - સંસ્કૃત
46.	મિડલ સ્ટેજના બાળકો માટે વાંચન અર્થગ્રહણ કસોટી - ઈંગ્લિશ
47.	મિડલ સ્ટેજના બાળકો માટે શ્રવણ અર્થગ્રહણ કસોટી - ઈંગ્લિશ
48.	મિડલ સ્ટેજના બાળકો માટે શ્રવણ અર્થગ્રહણ કસોટી - ગુજરાતી
49.	મિડલ સ્ટેજના બાળકો માટે શ્રવણ અર્થગ્રહણ કસોટી - હિન્દી
50.	મિડલ સ્ટેજના બાળકો માટે શ્રવણ અર્થગ્રહણ કસોટી - સંસ્કૃત
51.	મિડલ સ્ટેજના બાળકો માટે સેકેન્ડરી સ્ટેજના બાળકો માટે જીવન કૌશલ્ય માપદંડ

Sr. No.	Subject
52.	Test of thinking strategies for Middle stage school students
53.	Micro thinking skills test for Middle stage school students
54.	Artistic aptitude test for Middle stage school students
55.	મિડલ સ્ટેજના બાળકો માટે વૈદિક ગણિત આધારીત ગાણિતિક પ્રક્રિયા કસોટી
56.	મિડલ સ્ટેજના બાળકો માટે તેજસ્વીતા મૂલ્યાંકન માપદંડ
57.	મિડલ સ્ટેજના બાળકો માટે અધ્યયન પ્રેરણા કસોટી
58.	મિડલ સ્ટેજના બાળકો માટે સમગ્ર સિદ્ધિ કસોટી (દરેક વિષયની સિદ્ધિ)
59.	મિડલ સ્ટેજના બાળકો માટે ઘરની ભાષા કૌશલ સંશોધની-ટેસ્ટ
60.	મિડલ સ્ટેજના બાળકો માટે ઇટિંગ ડિસઓર્ડર સંશોધની
61.	મિડલ સ્ટેજના બાળકો માટે ઉચ્ચારણ સભાનતા કસોટી
62.	મિડલ સ્ટેજ અને સેકેન્ડરી સ્ટેજના બાળકો માટે મૂલ્ય માપન કસોટી - માપદંડ
63.	મિડલ સ્ટેજ અને સેકેન્ડરી સ્ટેજના બાળકો માટે વિવેચનાત્મક ચિંતન કસોટી
64.	મિડલ સ્ટેજ અને સેકેન્ડરી સ્ટેજના બાળકો માટે એસ્થેટિક સેન્સ માપદંડ
65.	મિડલ સ્ટેજ અને સેકેન્ડરી સ્ટેજના બાળકો માટે સાયન્ટિફિક ટેમ્પર માપદંડ
66.	મિડલ સ્ટેજ અને સેકેન્ડરી સ્ટેજના બાળકો માટે પ્રોબ્લેમ સોલવિંગ અને લોજીકલ રિઝનિંગ સ્કેલ કસોટી
67.	મિડલ સ્ટેજ અને સેકેન્ડરી સ્ટેજના બાળકો માટે સર્વનાત્મક ચિંતન કસોટી
68.	સેકેન્ડરી સ્ટેજના બાળકો માટે ભારતીય દર્શન અનુસાર સમગ્રતાલક્ષી સ્વાસ્થ્ય સંશોધની
69.	સેકેન્ડરી સ્ટેજના બાળકો માટે જીવનની ગુણવત્તા માપદંડ
70.	સેકેન્ડરી સ્ટેજના બાળકો માટે જીવનનો અર્થ સંશોધની (ભારતીય પરિપ્રેક્ષ્યમાં)
71.	સેકેન્ડરી સ્ટેજના બાળકો માટે સામાજિકતા માપદંડ
72.	સેકેન્ડરી સ્ટેજના બાળકો માટે રેશનાલિટી સ્કેલ (તર્કનીષ્ઠા સ્કેલ)
73.	સેકેન્ડરી સ્ટેજના બાળકો માટે પ્રકૃતિ સંવેદના માપદંડ
74.	સેકેન્ડરી સ્ટેજના બાળકો માટે આહાર પોષણ અંગેની સભાનતા માપદંડ
75.	સેકેન્ડરી સ્ટેજના બાળકો માટે બાળકોમાં હતાશા માપદંડ
76.	સેકેન્ડરી સ્ટેજના બાળકો માટે ક્રિએટિવ લેંગ્વેજ એસેસમેન્ટ ટેસ્ટ (મૌખિક અને લેખિત)
77.	સેકેન્ડરી સ્ટેજના બાળકો માટે સામાજિક પ્રતિચાર કસોટી
78.	સેકેન્ડરી સ્ટેજના બાળકો માટે Science, Technology, engineering and mathematics (STEM) સંદર્ભે કસોટી
79.	16 થી 18 વર્ષ માટે વ્યક્તિત્વ માપન કસોટી

Sr. No.	Subject
80.	Study Habit Inventory for Middle stage students and secondary stage students
81.	Constructive thinking skill test Secondary stage students
82.	ભારતીય તરુણનું પ્રોફાઇલ (સમકાલીન તારુણ્યના લક્ષણોની ઓળખયાદી પરથી)
83.	તારુણ્ય સમસ્યા સંશોધની
84.	તરુણો માટે સામાજિક સંવેદનશીલતા સંશોધની
85.	તરુણો માટે સામાજિક સ્યુસાઇડલ ટેનડેન્સી ઇન્વેન્ટરી
86.	માવતર બનવા માટેની સજ્જતા માપદંડ
87.	પરેન્ટ્સ અને સેકેન્ડરી સ્ટેજના બાળકો માટે માતા-પિતા અને બાળકની પરસ્પરની અપેક્ષા સંશોધની
88.	પરેન્ટિંગ પ્રોફિક્સિયન્સી (પ્રાવીણ્ય) કસોટી - ઓળખયાદી
89.	શિક્ષકો અને માવતરોના વિવિધ વયસ્તરોના બાળકો અંગેના ખ્યાલો - ધારણાઓની ઓળખયાદી
90.	પરેન્ટિંગ સ્ટ્રેસ માપદંડ (સિંગલ અને વર્કિંગ)
91.	પરિવાર માટે ફેમિલી હેલ્થ ટેસ્ટ
92.	પરિવારનું શૈક્ષણિક વાતાવરણ માપદંડ
93.	પરેન્ટ ચાઇલ્ડ રિલેશનશીપ ઇન્વેન્ટરી ફોર પરેન્ટ્સ
94.	ગર્ભસ્થ મહિલા માટે ગર્ભવિસ્થા આહાર સભાનતા માપદંડ
95.	માવતર માટે નવજાત શિશુ આહાર સભાનતા માપદંડ
96.	માતાઓ માટે પોસ્ટ પાર્ટમ ડિપ્રેશન સ્ક્રીનિંગ સ્કેલ
97.	Family Relations Test: A Projective Test for Children
98.	Poster Charts: Tips for Parenting
99.	શિક્ષક માટે સૌંદર્ય દ્રષ્ટિ માપદંડ
100.	Assessment Tool of ECE Set Up



10. Guidelines for Tool Construction Projects

10. Guidelines for Tool Construction Projects

10.1. Introduction

The The Department of Testing & Evaluation is one of the core departments operating under the Centre of Research. The department was established in 2022 and aligned with the CU Act (2009). Its works include setting up, conducting and promoting Research in the areas of testing & evaluation. Apart from this, the core work of the department is to develop standardized tests and tools to measure myriad aspects of Holistic Development of a child. The Act also prescribes areas for various dimensions of child development. In this regards Testing and Evaluation department will issue the research projects for construction of standardized tool to the faculties of university and colleges. The guideline for the proper function of the task of research project on the standardized tool construction is as under.

10.2. Objective

The objectives of the research project are:

1. To conduct research on the tool construction for the measurement of different aspects of child development
2. To conduct research on the tool construction for the identification of disabilities in the various aspects of child development
3. To conduct research on the tool construction for the measurement of surrounding aspects of child regarding holistic development of child.

10.3. Eligibility criteria and selection procedure

- 10.3.1 The Children's University will provide financial assistance to permanent /regular faculties of Children's University and other than Children's University/Colleges faculties, who wish to undertake such project.
- 10.3.2 A teacher, who is not working in Children's University, can get only one project of the University at any point time.
- 10.3.3 Children's University may allow its teachers to take more than one projects at the same time as research is one of the core functions of the university.
- 10.3.4 Children's University teacher may apply and accept research project funded by any other agency simultaneously, provided that the teacher should bring forth the matter in the notice of the University.
- 10.3.5 The decision of Children's University pertaining to sanctioning the financial assistance shall be final and no appeal could be filed against it.

10.4. The financial assistance for this scheme

- 10.4.1 The amount of the project would be rupees twenty five thousand or more.
- 10.4.2 Committee formed for this purpose shall have power to determine the quantum of assistance for a research project in accordance with the nature of the project.
- 10.4.3 The Institute/ researcher has to propose the budget subject to the following broad expenditure sub-heads.

Heads of expenditure

Sr. No.	Heads of Expenditure	Value
1	Research Staff: Full time (Contract Base)/Part-time/Hired Services	Not exceeding 30% of the total budget.
2	Fieldwork: Travel/Logistics/Boarding, Survey Preparation or Consultancy etc.	Not exceeding 20% of the total budget.
3	Equipment and Study material: Computer, Printer, Source Material, Books, Journals, Software, Data Sets etc.	Not exceeding 30% of the total budget.
4	Contingency:	Not exceeding 5% of the total budget.
5	Research Report: Writing, Printing, Publication etc.	Not exceeding 10% of the total budget.
	TOTAL	CU will finally make it 100% of the total budget.
5.	Institutional Overheads (over and above the total cost of the project)	Affiliating Institutional overheads @ 5% of the approved budget, subject to a maximum limit of Rs.1,00,000/- as the case may be.

1. Project staff could be engaged by the Principal Investigator on a Full time/Part- time/Hired Service basis during the research work and the duration/consolidated monthly emoluments of their employment may be decided by the Principal Investigator within the limits of the sanctioned financial allocation and as per the Children's University rules.
2. Research Associate @ Approx. Rs.15, 000/- p.m.(Qualification – Post graduate in social science discipline (55% minimum) preferably with NET /M.Phil. / Ph.D.)
3. Research Assistant @ Approx. Rs.12, 000/- p.m. (Qualification- Post graduate in social science discipline with minimum 55%)
4. Field Investigator @ Approx. Rs.10, 000/-p.m. (not exceeding 6 months) (Qualification- graduate in social science discipline with minimum 55%).
5. Retrospective payment for work already done is not permissible.
6. In case the help of research personal is not required, the amount sanctioned/allotted to the head can be utilised in other head
7. Principal Investigator and research Personal shall also avail special casual leave (SPL)/on duty (OD) for field work/collection of data.
8. The Principal Investigator may re-appropriate maximum 25 % of the recurring grant allocated under each head.
9. Selection of Research Staff should be done through an advertisement and a selection committee consisting of (1) PI; (2) one subject Expert.
10. All equipment and books purchased out of the project fund shall be the property of the Children's University.
11. Expenditure towards travel in connection with research work has to be met out of the research grant only. No additional funds will be provided for this purpose.
12. The expenditure towards engagement of any project assistant will have to be met out of this grant only.
13. Principal Investigator has to submit Utilization certificate audited by Chartered Accountant every six months. Next installment of grant would be released after receiving this certificate.
14. Principal investigator would be solely responsible for any Finance related aspects at any and every stage of the project.

10.5. Procedure for Release of Grants

- 10.5.1 The first instalment of the grant shall comprise of 40% of the grant approved by concerned committee. The grant will be released to institutional head/registrar and head /registrar will pass on to the Principal Investigator.

10.5.2 On receipt of three/six-month Progress Report, statement of expenditure of 1st instalment of grant, the 30% of the total grant will be released as second instalment. Remaining 30% will be released on receipt of following documents after completion of the project as a final instalment:

1. Five hard bound copies of the final report of project along with soft copy.
2. The The Principal Investigator should publish atleast two research papers in a reputed journal or in the form of Books/Article/Presentation in seminar etc. from the said project. Investigator should acknowledge the name of the funding agency in publication.
3. A consolidated item wise detailed statement of expenditure incurred during the complete project period in the prescribed proforma duly signed by the principal investigator.
4. A consolidated Audited Utilization Certificate for the amount actually utilized towards the project duly signed and sealed by Govt. Internal Auditor /Chartered Accountant and the Principal Investigator in the prescribed proforma.
5. The unutilized grant if any may be refunded immediately through NEFT/ RTGS or demand draft drawn in favour of the Registrar, Children's University.
6. It is mandatory to submit the Executive summary of the report, Research documents, monograph, academic papers published under Research Project for the posting on the website of the University.
7. The Principal Investigator is expected to settle the accounts immediately on completion of the project.

10.6. Tenure

10.6.1 The tenure of the project is up to two years and will not be extended except the special permission from competent authority/ committee.

10.6.2 The project may be withdrawn if the work is not considered satisfactory at any stage.

10.6.3 The effective date of implementation of the project will be mentioned in approval-cum- sanction letter.

10.7. Procedure for Approval

10.7.1 The proposals submitted by the Principal Investigator to the University will be scrutinized by the committee formed by the University. The decision of the committee would be final all respects and applicant is bound to follow all decisions.

10.7.2 The person who has applied for the project, irrespective of the designation shall not be the part of the scrutiny committee.

10.8. Procedure for monitoring progress

- 10.8.1 The awardees shall submit a mid-term progress report of the research work every 3 /6 months from the commencement of the project.
- 10.8.2 The presentation of the progress would be done in presence of the committee.
- 10.8.3 The decision of the committee would be final with regards to the progress of the research work.
- 10.8.4 Final Progress report should also be submitted at the end of the project before the final submission of research report.
- 10.8.5 On completion of the project, five copies of the final report of the project should be submitted by the awardees to the university along with an abstract.
- 10.8.6 The awardee may also mention in the research publication that the research has been sponsored by the Children's University.


10.9. Resignation and transfer

- 10.9.1 If any Principal Investigator resigns or transfers from his/her present post of the university to the other university/ institution before completion of the project, the project can be continued with previous employer. If the previous employer doesn't want to continue this project, it can be shifted to the new employer if competent authority/ committee of children's university allow and new employer accepts.
- 10.9.2 Project can be transferable on the request of the principal investigator.
- 10.9.3 No Objection Certificate should be furnished for the transfer of the project from new employer stating that necessary facilities will be provided by the Institution in which the awardee is transferred for the smooth functioning of the project.
- 10.9.4 Further the principal investigator has to submit all items purchased under the project to the university he or she belongs to.
- 10.9.5 Research work output and intellectual rights associated with the project will remain with Children's University.

10.10. Cancellation of award

The grant is liable for cancellation, in case of:

- 10.10.1 If the awardee is found to be ineligible to receive the grant, at any point of time during the entire duration of the project.

- 
- 10.10.2 If it is found that the project has been availed/is claimed by furnishing false/wrong/misleading information.
 - 10.10.3 If committee gives the decision that progress of research work is unsatisfactory.
 - 10.10.4 Violation of terms and conditions of these guidelines.
 - 10.10.5 Plagiarism or unethical practices, in any form.
 - 10.10.6 If a Principal Investigator fails to complete the project, he/she has to give proper justifications for not compliance of work. The competent authority may extend time to complete the research work considering the justification of Principal Investigator.
 - 10.10.7 Failing to complete the project, Principal investigator has to refund the project funds to the funding university.
 - 10.10.8 If any fund remains unutilized after completion of the project, Principal Investigator has to refund it to the university.
 - 10.10.9 University competent authority may assign incomplete project to someone else.



FORMAT FOR SUBMISSION OF PROPOSAL FOR RESEARCH PROJECTS

1. Title of Research: _____
2. Impact/ thrust area of Research _____
3. Duration (months): _____
4. Principal Investigator
 - i. Name:
 - ii. Gender: M/F/ Other
 - iii. Date of Birth:
 - iv. Category: (GEN/SC/ST/OBC)
 - iv. Qualification:
 - v. Designation:
 - vi. Address: Office:

Residence:
Email/Phone:
5. Name of the Institution where the project will be undertaken:
 - (a) Department:
 - (b) Centre:
 - (c) College
 - (d) Institution
6. Teaching and Research Experience of Principal Investigator:
 - (a) Teaching experience: UG___ Years, PG___ Years
 - (b) Research experience:
 - (c) Publication:
Papers Published:
Books Published:
(Please enclose the list of papers and books published and/or accepted during last five years)

PART – B

Format of Detailed Research Project Proposal

1. Proposed Research Work:

- I. Title of the Research Proposal
 - II. Abstract (approx. 300 words)
 - III. Introduction of the Proposed Study (approx. 400 words)
 - IV. Major Research Works Reviewed: 1) International and 2) National. Not less than 15 to 20 important works (approx. 600 words)
 - V. Identification of Research Gap (approx. 300 words)
 - VI. Objectives of the Proposed Study (approx. 200 words)
 - VII. Variables under the study
 - VIII. Major Research Question/Hypotheses (approx. 200 words)
 - IX. Proposed methodology for the research work (approx. 400 words) (Method of Research, Population, sample, Tool, data collection and analysis etc..)
 - X. Relevance of the proposed study for policy making/ Children's University and society (approx. 150 words)
 - XI. Duration Proposed (months): -
Milestones set for each successive quarter of the study (100 words):
Quarter 1/ Term (6 Months)
Quarter 2/ Term (6 Months)
Quarter 3/ Term (6 Months)
- Total Grant expected under the scheme (In Rs.):

Financial Assistance required

Item	Estimated Expenditure
Research Staff: Full time (Contract Base)/Part-time/Hired Services	Not exceeding 30% of the total budget.
Fieldwork: Travel/Logistics/Boarding, Survey Preparation or Consultancy etc.	Not exceeding 20%
Equipment and Study material: Computer, Printer, Source Material, Books, Journals, Software, Data Setsetc.	Not exceeding 30%
Contingency:	Not exceeding 5%
Research Report: Writing, Printing, Publication etc.	Not exceeding 10%
TOTAL	CU will finally make it 100%
Institutional Overheads (over and above the total cost of the project)	Affiliating Institutional overheads @ 5% of the approved budget, subject to a maximum limit of Rs.1,00,000/- if the case may be

2. Details of the any Other project/scheme completed or ongoing.
3. Any other information which the teacher may like to give in support of this proposal

To certify that:

1. General physical facilities, such as furniture/space etc., are available in the Department/College.
2. I shall abide by the rules governing the scheme in case assistance is provided to me from the University for the above Project.
3. I shall complete the project within the stipulated period. If I fail to do so and if the University is not satisfied with the progress of the research project, the University may terminate the project immediately and ask for the refund of the entire amount released by the University.
4. The above research Project is not funded by any other agency.

Signature of Principal Investigator

Head of Institution

(Seal)



ACCEPTANCE CERTIFICATE FOR RESEARCH PROJECT

Name _____

No.F. dated _____

Title of the Project _____

1. The research project is not being supported by any other funding agency.
2. The terms and conditions related to the grant are acceptable to the Principal Investigator and University/College/Institution.
3. Principal investigator would be solely responsible for any Finance related aspects at any and every stage of the project.
4. Details of PI
 - (i) His/her date of birth is _____
 - (ii) Age _____
5. The date of implementation of the project is _____

Principal Investigator



STATEMENT OF EXPENDITURE IN RESPECT OF RESEARCH PROJECT

1. Name of Principal Investigator _____
2. Dept. of PI _____
Name of College/Uni./Dept. _____
3. University approval Letter No. and Date _____
4. Title of the Research Project _____
5. Effective date of starting the project _____
6. a. Period of Expenditure: From to _____
b. Details of Expenditure _____

Sr.No.	Items	Amount Approved (Rs.)	Expenditure Incurred (Rs.)
1.	Research Staff: Full time (Contract Base)/Part-time/Hired Services		
2.	Fieldwork: Travel/Logistics/Boarding, Survey Preparation or Consultancy etc.		
3.	Equipment and Study material: Computer, Printer, Source Material, Books, Journals, Software, Data Sets etc.		
4.	Contingency:		
5.	Research Report: Writing, Printing, Publication etc.		

7. if as a result of check or audit objection some irregularly is noticed at later date, action will be taken to refund, adjust or regularize the objected amounts.
8. It is certified that the grant of Rs. _____ (Rupees only) received from the Children's University, Gandhinagar-382021 under the scheme of support for Research Project entitled _____ vide University letter No. F. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the Children's University, Gandhinagar-382021.

SIGNATURE OF PRINCIPAL INVESTIGATOR



STATEMENT OF EXPENDITURE INCURRED ON FIELD WORK

Name of the Principal Investigator:

Name of the Place visited	Duration of the Visit		Mode of Journey	Expenditure Incurred (Rs.)
	From	To		

Certified that the above expenditure is in accordance with the University norms for Research Projects.

SIGNATURE OF PRINCIPAL INVESTIGATOR



UTILIZATION CERTIFICATE

Certified that the grant of Rs. _____ Rupees _____
only) received from the Children's University, Gandhinagar under the scheme of support for
Research Project entitled _____ vide University letter No.
_____ dated _____ has been fully utilized for the
purpose for which it was sanctioned and in accordance with the terms and conditions laid
down by the Children's University, Gandhinagar-382021.

**SIGNATURE OF THE
PRINCIPAL INVESTIGATOR**

STATUTORY AUDITOR

(Seal)



REPORT OF THE WORK DONE ON THE RESEARCH PROJECT

(Report to be submitted every 3/6 months)

1. Project report No. _____
2. University Reference No.F. _____
3. Period of report: from to _____
4. Title of research project _____
5. (a) Name of the Principal Investigator
(b) Dept.
(c) College where work has progressed
6. Effective date of starting of the project _____
7. Grant approved and expenditure incurred during the period of the report:
 1. Total amount approved Rs.
 2. Total expenditure Rs.
 3. Report of the work done: (Please attach a separate sheet)
 - I. Brief objective of the project
 - II. Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication
 - III. Has the progress been according to original plan of work and towards achieving the objective, if not, state reasons
 - IV. please enclose a summary of the findings of the study. Five bound copy of the final report of work done may also be sent to the concerned Regional Office of the Centre of Research, Children's University.
 - V. Any other information

SIGNATURE OF PRINCIPAL INVESTIGATOR



**PROFORMA FOR SUBMISSION OF INFORMATION AT THE TIME OF SENDING
THE FINAL REPORT OF THE WORK DONE ON THE PROJECT**

1. TITLE OF THE PROJECT.....
2. NAME AND ADDRESS OF THE PRINCIPAL INVESTIGATOR
3. NAME AND ADDRESS OF THE INSTITUTION
4. UNIVERSITY APPROVAL LETTER NO. AND DATE
5. DATE OF IMPLEMENTATION
6. TENURE OF THE PROJECT
7. TOTAL GRANT ALLOCATED
8. TOTAL GRANT RECEIVED
9. FINAL EXPENDITURE
10. TITLE OF THE PROJECT
11. OBJECTIVES OF THE PROJECT
12. WHETHER OBJECTIVES WERE ACHIEVED (GIVE DETAILS)
13. ACHIEVEMENTS FROM THE PROJECT
14. SUMMARY OF THE FINDINGS (IN 500 WORDS)
15. CONTRIBUTION TO THE SOCIETY (GIVE DETAILS)
16. WHETHER ANY PH.D. ENROLLED/PRODUCED OUT OF THE PROJECT.....
17. NO. OF PUBLICATIONS OUT OF THE PROJECT (PLEASE ATTACH)

SIGNATURE OF PRINCIPAL INVESTIGATOR



ASSESSMENT CERTIFICATE
(To be submitted with the proposal)

It is certified that the proposal entitled “_____” by (Dr./Prof./Mr./Mrs.) _____ Dept/Collage/Institutes _____ of has been assessed by the committee consisting the following members for submission to the University Office _____ for financial support under the scheme of Research Projects:

Details of Expert Committee:

The proposal is as per the guidelines. Yes/No



11. Guidelines for Research Projects

11. Guidelines for Research Projects

11.1. Introduction

Centre of Research is established to undertake researches for holistic development of a child so that every child can be understood in endowed spirit and supported to become the best to his or her inherent potential. It incorporates various departments focusing on research. The Centre has to facilitate the eco-system to promote researches for holistic development of a child. Centre also aims to develop a nurturing environment to enhance students' creativity and innovative culture. The Act prescribes the areas for various dimensions of child development. Centre of Research intends to issue child centric research projects. These research projects are to be allowed to carry out by regularly appointed teachers of universities and colleges to pursue research in the area of 'Holistic Development of Child'. Centre has laid down systematic guidelines to issue these research projects as to accomplish this goal of child development.

11.2. Objectives of centre of research

- 11.2.1 To conduct cutting-edge research on child development to update educational practices
- 11.2.2 To conduct researches to evolving the mechanism to support children's emotional well-being
- 11.2.3 To promote child-friendly technology and media by assessing their impact on learning and development
- 11.2.4 To collaborate with stakeholders to disseminate research findings, foster community engagement, and improve education

11.3. Eligibility criteria and selection procedure

- 11.3.1 The Children's University will provide financial assistance to permanent/regular faculties of Children's University and other than Children's University/ Colleges faculties, who wish to undertake such project.
- 11.3.2 A teacher, who is not working in the children's university can get only one project of the University at any given point of time.
- 11.3.3 Children's University may allow its teachers to take more than one projects at the same time as research is one of the core functions of the university.
- 11.3.4 Children's University teacher may apply and accept research project funded by any other agency simultaneously, provided that the teacher should bring forth the matter in the notice of the University.
- 11.3.5 The decision of Children's University pertaining to sanctioning the financial Assistance shall be final and no appeal could be filed against it.

11.4. The financial assistance for this scheme

11.4.1 The amount of the project would be rupees twenty five thousand or more.

11.4.2 Committee formed for this purpose shall have power to determine the quantum of assistance for a research project in accordance with the nature of the project.


11.4.3 The Institute/ researcher has to propose the budget subject to the following broad expenditure sub-heads.

11.5. Heads for allocation of expenditure/ budget and guidelines

11.5.1 Heads of expenditure

Sr. No.	Heads of Expenditure	Value
1	Research Staff: Full time (Contract Base)/Part-time/Hired Services	Not exceeding 30% of the total budget.
2	Fieldwork: Travel/Logistics/Boarding, Survey Preparation or Consultancy etc.	Not exceeding 20% of the total budget.
3	Equipment and Study material: Computer, Printer, Source Material, Books, Journals, Software, Data Sets etc.	Not exceeding 30% of the total budget.
4	Contingency:	Not exceeding 5% of the total budget.
5	Research Report: Writing, Printing, Publication etc.	Not exceeding 10% of the total budget.
	TOTAL	CU will finally make it 100% of the total budget.
5.	Institutional Overheads (over and above the total cost of the project)	Affiliating Institutional overheads @ 5% of the approved budget, subject to a maximum limit of Rs.1,00,000/- as the case may be.

11.5.2 Project staff could be engaged by the Principal Investigator on a Full time/Part-time/Hired Service basis during the research work and the duration/consolidated monthly emoluments of their employment may be decided by the Principal Investigator within the limits of the sanctioned financial allocation and as per the Children's University rules.

- 
- 11.5.3 Research Associate @ Approx. Rs.15, 000/- p.m. (Qualification – Post graduate in social science discipline (55%minimum) preferably with NET /M.Phil. / Ph.D.)
 - 11.5.4 Research Assistant @ Approx. Rs.12, 000/- p.m. (Qualification- Post graduate in social science discipline with minimum 55%)
 - 11.5.5 Field Investigator @ Approx. Rs.10, 000/-p.m. (not exceeding 6 months) (Qualification- graduate in social science discipline with minimum 55%).
 - 11.5.6 Retrospective payment for work already done is not permissible.
 - 11.5.7 In case the help of research personal is not required, the amount sanctioned/ allotted to the head can be utilized in other head.
 - 11.5.8 Principal Investigator and research Personal shall also avail special casual leave (SPL)/on duty (OD) for field work/collection of data.
 - 11.5.9 The Principal Investigator may re-appropriate maximum 25 % of the recurring grantallocated under each head.
 - 11.5.10 Selection of Research Staff should be done through an advertisement and a selectioncommittee consisting of (1) PI; (2) one subject Expert.
 - 11.5.11 All equipment and books purchased out of the project fund shall be the property ofthe University / Institute where researcher is working.
 - 11.5.12 Expenditure towards travel has to be met out of the research grant only. No additional funds will be provided for this purpose.
 - 11.5.13 The expenditure towards engagement of any project assistant will have to be met out of this grant only.
 - 11.5.14 Principal Investigator has to submit Utilization certificate audited by Chartered Accountant every six months. Next installment of grant would be released after receiving this certificate.
 - 11.5.15 Principal investigator would be solely responsible for any Finance related aspects atany and every stage of the project.

11.6. Procedure for Release of Grants

- 11.6.1 The first instalment of the grant shall comprise of 40% of the grant approved by concerned committee. The grant will be released to institutional head/registrar and head / registrar will pass on to the Principal Investigator.
- 11.6.2 On receipt of six-month Progress Report, statement of expenditure of 1st instalment of grant, the 30% of the total grant will be released as second instalment. Remaining 30% will be released on receipt of following documents after completion of the project as a final instalment:
1. Five hard bound copies of the final report of project along with soft copy.
 2. The Principal Investigator should publish atleast two research papers in a reputed journal or in the form of Books/Article/Presentation in seminar etc. from the said project. Three copies of the publication should be submitted to University in soft and printed form.
 3. A consolidated item wise detailed statement of expenditure incurred during the complete project period in the prescribed proforma duly signed by the principal investigator.
 4. A consolidated Audited Utilization Certificate for the amount actually utilized towards the project duly signed and sealed by Govt. Internal Auditor /Chartered Accountant and the Principal Investigator in the prescribed proforma.
 5. The unutilized grant if any may be refunded immediately through NEFT/ RTGS or demand draft drawn in favour of the Registrar of Children's University.
 6. It is mandatory to submit the Executive summary of the report, Research documents, monograph, academic papers published under Research Project for the posting on the website of the University.
 7. The Principal Investigator is expected to settle the accounts immediately on completion of the project.

11.7. Tenure

- 11.7.1 The tenure of the project is up to two year and will not be extended except the special permission from competent authority/ committee.
- 11.7.2 The project may be withdrawn if the work is not considered satisfactory at any stage.
- 11.7.3 The effective date of implementation of the project will be mentioned in approval-cum- sanction letter.

11.8. Procedure for Approval

- 11.8.1 The proposals submitted by the Principal Investigator to the University will be scrutinized by the committee formed by the University. The decision of the committee would be final all respects and applicant is bound to follow all decisions.
- 11.8.2 The person who has applied for the project, irrespective of the designation shall not be the part of the scrutiny committee.

11.9. Procedure for monitoring progress

- 11.9.1 The awardee shall submit a mid-term progress report of the research work every 3/6 months from the commencement of the project.
- 11.9.2 The presentation of the progress would be done in presence of the expert committee.
- 11.9.3 The decision of the committee would be final with regards to the progress of the research work.
- 11.9.4 Final Progress report should also be submitted at the end of the project before the final Submission of research report.
- 11.9.5 On completion of the project, five copies of the final report of the project should besubmitted by the awardee to the university along with an abstract.
- 11.9.6 The awardee may also mention in the research publication that the research has been sponsored by the Children's University.

11.10. Resignation and transfer

- 11.10.1 If any Principal Investigator resigns or transfers from his/her present post of the university to the other university/ institution before completion of the project, the project can be continued with previous employer. If the previous employer doesn't want to continue this project, it can be shifted to the new employer if competent authority/ committee of children's university allows and new employer accepts.
- 11.10.2 Project can be transferred on the request of the principal investigator.
- 11.10.3 No Objection Certificate should be furnished for the transfer of the project from new employer stating that necessary facilities will be provided by the Institution in which the awardee is transferred for the smooth functioning of the project.
- 11.10.4 Further the principal investigator has to submit all items purchased under the project to the university he or she belongs to.
- 11.10.5 Research work output and intellectual rights associated with the project will remain with Children's University.

11.11. Cancellation of the award

The grant is liable for cancellation, in case of:

- 11.11.1 If the awardee is found to be ineligible to receive the grant, at any point of time during the entire duration of the project.
- 11.11.2 If it is found that the project has been availed/is claimed by furnishing false/wrong/misleading information.
- 11.11.3 If committee gives the decision that progress of research work is unsatisfactory.
- 11.11.4 Violation of terms and conditions of these guidelines.
- 11.11.5 Plagiarism or unethical practices in any form.
- 11.11.6 If a Principal Investigator fails to complete the project, he/she has to give proper justifications for incomplete work. The competent authority may extend more time to complete the research work considering the justification of Principal Investigator.
- 11.11.7 Failing to complete the project, Principal investigator has to refund the project funds to the funding University.
- 11.11.8 If any fund remains unutilized after completion of the project, Principal Investigator has to refund it to the university.
- 11.11.9 University competent authority may assign incomplete project to someone else.



FORMAT FOR SUBMISSION OF PROPOSAL FOR RESEARCH PROJECTS

1. Title of Research: _____
2. Impact/ thrust area of Research _____
3. Duration (months): _____
4. Detail of Principal Investigator
 1. Name:
 2. Gender: M/F/ Other
 3. Date of Birth:
 4. Category: (GEN/SC/ST/OBC)
 5. Qualification:
 6. Designation:
 7. Address: Office:

Residence:

Email/Phone:

5. Name of the Institution where the project will be undertaken:
 - (a) Department:
 - (b) Centre:
 - (c) College
 - (d) Institution
6. Teaching and Research Experience of Principal Investigator:
 - (a) Teaching experience: UG _____ Years, PG _____ Years
 - (b) Research experience:
 - (c) Publication:**

Papers Published:

Books Published:

(Please enclose the list of papers and books published and/or accepted during last five years)

PART – B
Proposed Research Work

8. Proposed Research Work:

- I. Title of the Research Proposal:
- II. Abstract (approx. 300 words)
- III. Introduction of the Proposed Study (approx. 400 words)
- IV. Major Research Work Reviewed: 1) International and 2) National. Not less than 15 to 20 important works (approx. 600 words)
- V. Identification of Research Gap (approx. 300 words)
- VI. Objectives of the Proposed Study (approx. 200 words)
- VII. Variables under the study
- VIII. Major Research Questions/Hypotheses (approx. 200 words)
- IX. Proposed methodology for the research work (approx. 400 words) (Method of Research, Population, sample, Tool, data collection and analysis etc..)
- X. Relevance of the proposed study for policy making/ Children's University and society (approx. 150 words)
- XI. Duration Proposed (months): -
Milestones set (Detail of the work) for each successive quarter of the study (100 words):

Quarter 1/ Term (3 Months)	Quarter 2/ Term (3 Months)
Quarter 3/ Term (3 Months)	Quarter 4/ Term (3 Months)

9. Total Grant expected under the scheme (in Rs.): -

Financial Assistance required

Item	Estimated Expenditure
Research Staff: Full time (Contract Base)/Part-time/Hired Services	Not exceeding 30% of the total budget.
Fieldwork: Travel/Logistics/Boarding, Survey Preparation or Consultancy etc.	Not exceeding 20%
Equipment and Study material: Computer, Printer, Source Material, Books, Journals, Software, Data Set etc.	Not exceeding 30%
Contingency:	Not exceeding 5%
Research Report: Writing, Printing, Publication etc.	Not exceeding 10%
TOTAL	CU will finally make it 100%
Institutional Overheads (over and above the total cost of the project)	Affiliating Institutional overheads @ 5% of the approved budget, subject to a maximum limit of Rs.1,00,000/- if the case may be

10. Details of the any other project/scheme completed or ongoing.
11. Any other information which the teacher may like to give in support of this proposal

To certify that:

1. General physical facilities, such as furniture/space etc., are available in the Department/College.
2. I shall abide by the rules governing the scheme in case assistance is provided to me from the University for the above Project.
3. I shall complete the project within the stipulated period. If I fail to do so and if the University is not satisfied with the progress of the research project, the University may terminate the project immediately and ask for the refund of the entire amount released by the University.
4. The above research Project is not funded by any other agency.

Signature of Principal Investigator

Head of Institution

(Seal)



ACCEPTANCE CERTIFICATE FOR RESEARCH PROJECT

Name _____

No.F. dated _____

Title of the Project _____

1. The research project is not being supported by any other funding agency.
2. The terms and conditions related to the grant are acceptable to the Principal Investigator and University/College/Institution.
3. Principal investigator would be solely responsible for any Finance related aspects at any and every stage of the project.
4. Details of PI
 - (i) His/her date of birth is _____
 - (ii) Age _____
5. The date of implementation of the project is _____

Principal Investigator



STATEMENT OF EXPENDITURE IN RESPECT OF RESEARCH PROJECT

1. Name of Principal Investigator _____
2. Dept. of PI _____
Name of College/Uni./Dept. _____
3. University approval Letter No. and Date _____
4. Title of the Research Project _____
5. Effective date of starting the project _____
6. a. Period of Expenditure: From to _____
b. Details of Expenditure _____

Sr.No.	Items	Amount Approved (Rs.)	Expenditure Incurred (Rs.)
1.	Research Staff: Full time (Contract Base)/Part-time/Hired Services		
2.	Fieldwork: Travel/Logistics/Boarding, Survey Preparation or Consultancy etc.		
3.	Equipment and Study material: Computer, Printer, Source Material, Books, Journals, Software, Data Sets etc.		
4.	Contingency:		
5.	Research Report: Writing, Printing, Publication etc.		

7. if as a result of check or audit objection some irregularly is noticed at later date, action will be taken to refund, adjust or regularize the objected amounts.
8. It is certified that the grant of Rs. _____ (Rupees only) received from the Children's University, Gandhinagar-382021 under the scheme of support for Research Project entitled _____ vide University letter No. F. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the Children's University, Gandhinagar-382021.

SIGNATURE OF PRINCIPAL INVESTIGATOR



STATEMENT OF EXPENDITURE INCURRED ON FIELD WORK

Name of the Principal Investigator:

Name of the Place visited	Duration of the Visit		Mode of Journey	Expenditure Incurred (Rs.)
	From	To		

Certified that the above expenditure is in accordance with the University norms for Research Projects.

SIGNATURE OF PRINCIPAL INVESTIGATOR



UTILIZATION CERTIFICATE

Certified that the grant of Rs. _____ Rupees _____
only) received from the Children's University, Gandhinagar under the scheme of support for
Research Project entitled _____ vide University letter No.
_____ dated _____ has been fully utilized for the
purpose for which it was sanctioned and in accordance with the terms and conditions laid
down by the Children's University, Gandhinagar-382021.

**SIGNATURE OF THE
PRINCIPAL INVESTIGATOR**

STATUTORY AUDITOR

(Seal)



REPORT OF THE WORK DONE ON THE RESEARCH PROJECT

(Report to be submitted every 3/6 months)

1. Project report No. _____
2. University Reference No.F. _____
3. Period of report: from to _____
4. Title of research project _____
5. (a) Name of the Principal Investigator
(b) Dept.
(c) College where work has progressed
6. Effective date of starting of the project _____
7. Grant approved and expenditure incurred during the period of the report:
 - a. Total amount approved Rs.
 - b. Total expenditure Rs.
 - c. Report of the work done: (Please attach a separate sheet)
 1. Brief objective of the project
 2. Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication
 3. Has the progress been according to original plan of work and towards achieving the objective, if not, state reasons
 4. please enclose a summary of the findings of the study. Five bound copy of the final report of work done may also be sent to the concerned Regional Office of the Centre of Research, Children's University.
 5. Any other information

SIGNATURE OF PRINCIPAL INVESTIGATOR



**PROFORMA FOR SUBMISSION OF INFORMATION AT THE TIME OF SENDING
THE FINAL REPORT OF THE WORK DONE ON THE PROJECT**

1. TITLE OF THE PROJECT.....
2. NAME AND ADDRESS OF THE PRINCIPAL INVESTIGATOR
3. NAME AND ADDRESS OF THE INSTITUTION
4. UNIVERSITY APPROVAL LETTER NO. AND DATE
5. DATE OF IMPLEMENTATION
6. TENURE OF THE PROJECT
7. TOTAL GRANT ALLOCATED
8. TOTAL GRANT RECEIVED
9. FINAL EXPENDITURE
10. TITLE OF THE PROJECT
11. OBJECTIVES OF THE PROJECT
12. WHETHER OBJECTIVES WERE ACHIEVED (GIVE DETAILS)
13. ACHIEVEMENTS FROM THE PROJECT
14. SUMMARY OF THE FINDINGS (IN 500 WORDS)
15. CONTRIBUTION TO THE SOCIETY (GIVE DETAILS)
16. WHETHER ANY PH.D. ENROLLED/PRODUCED OUT OF THE PROJECT.....
17. NO. OF PUBLICATIONS OUT OF THE PROJECT (PLEASE ATTACH)

SIGNATURE OF PRINCIPAL INVESTIGATOR



ASSESSMENT CERTIFICATE
(To be submitted with the proposal)

It is certified that the proposal entitled “_____”
_____” by (Dr./Prof./Mr./Mrs.)
_____ Dept/Collage/Institutes _____ of has
been assessed by the committee consisting the following members for submission to
the University Office _____ for
financial support under the scheme of Research Projects:






Details of Expert Committee:

The proposal is as per the guidelines. Yes/No



Children's
U·N·I·V·E·R·S·I·T·Y

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