

CHILDREN'S UNIVERSITY, GANDHINAGAR
23rd Finance committee Meeting - Date: 17.07.2023

Minutes of Meeting

23rd Meeting of the Finance Committee of Children's University was held on 17.07.2023 at 04:45 pm.

The following members of the Finance Committee were present for the meeting.

Name	Designation
Dr. Harshad A. Patel, Vice Chancellor	Chairperson
Dr. Sanjay Patel (Dungrani)	Member
Shri Amit Jani, Registrar	Member
Shri Sitaram Chaudhari	Member Secretary

CA Mr. Samir Shah, Statutory Auditor, and CA Mr. Rakesh Patel, Internal Auditor, were invited in the Finance committee meeting.

The Member Secretary welcomed all the members of finance committee in meeting. The matter on agenda was deliberated and discussed at length the following agendas. After the intensive discussion it was resolved as under;

Agenda-01 Minutes of the 22nd Finance Committee Date:10.03.2023 is put before the Committee for consideration and approval.

Resolution-01 The Minutes of 22nd Finance Committee dated 10.03.2023 was approved.

Agenda-02 Annual Accounts F.Y.2022-2023. It is put before the committee for consideration and approval.

Resolution-02 The Annual Accounts F.Y.2022-2023 discussed by Mr. Samir Shah (CA) Statutory Auditor was approved.



Samir Shah
17/7/23

Agenda-03 Grants sanctioned by the F.Y.2023-2024. It is put before the committee for information.

Resolution-03 The following grants sanctioned as under in the F.Y.2023-2024 were noted.

Sr. No.	Particular	Gov.	Amount Rs.
1	Grant for Salary & Office Exp.	State	12,36,00,000/-
2	Tapovan "Paustic Nasta" for Pregnant Woman	State	1,00,00,000/-
3	Construction (Shahpur)	State	5,00,00,000/-
4	Annamay Kosh (Tapovan and Shishuparamarshan)	State	
5	Manomay Kosh (Standard tools design)	State	
6	Vigyanmay Kosh (Research project)	State	1,00,00,000/-
8	ICSSR(0877) – HHE	Central	1,50,000/-
9	ICSSR(0877) – MRP	Central	5,00,000/-
10	Gijubhai Badheka Chair Per Year (2230000 x 5)	Central	1,11,50,000/-
Total Rs.			19,64,80,000/-

Agenda-04 The various procurement methods implemental in university is put before the committee for information.

Resolution-04 The following various procurement methods adopted at the University was approved.

Sr. No.	F.Y.	Various Procurement Method					
		Gem	E-Tender	Advertise	Quotation	Direct	Other RC/Repeat Order
1	2022-23	12-times Rs.1,03,24,207/-	-	01-times Rs.79,499/-	14-times Rs.22,93,403/-	29-times Rs.31,48,563/-	02-times Rs.16,89,313/-
2	2021-22	32-times Rs.76,85,678/-	02-times Rs.47,71,237/-	-	33-times Rs.65,31,236/-	35-times Rs.65,57,350/-	04-times Rs.10,64,716/-
3	2020-21	01-times Rs.63921/-	02-times Rs.74,93,666/-	-	15-times Rs.20,41,975/-	42-times Rs.85,34,061/-	02-times Rs.1,56,284/-
4	2019-20	01-times Rs.2446785/-	01-times Rs.2030772/-	-	16-times Rs.2593318/-	40-times Rs.7742504/-	02-times Rs.138177/-

Agenda-05 The training of Tally software is given to two employees of Accounts Branch from outside agency with payment of Rs.14000/- is put before the committee for information.

Resolution-05 The training of Tally software is given two employees of Accounts Branch from outside agency with payment of Rs.14000/- was noted.



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Agenda-06 The maintain of Books of Accounts in Tally Cloud Software for F.Y.2023-24 with expenses of Rs.1,09,000/- is put before the committee for information.

Resolution-06 The maintain of Books of Accounts in Tally Cloud Software for F.Y.2023-24 with expenses of Rs.1,09,000/- was approved.

Agenda-07 Consideration of letter dated: 01/03/2023 and its enclosures received from Prof. K.S.Likhia, Former Vice Chancellor, Children's University in reference to payment of recovery Rs.1,84,305 instead Rs.29,17,135/- towards recovery of his Salary and other allowances deposited vide cheque No. 682921 dt. 01/03/2023 of SBI Gandhinagar Branch for the period of 15/06/2016 to 16/01/2019 as per audit para raised by local fund Gandhinagar.

Resolution-07 Prof. K.S.Likhia, Former Vice Chancellor, Children's University has submitted letter dated 01/03/2023 and its enclosures in reference to payment of recovery Rs.1,84,305 instead of Rs.29,17,135/- towards recovery of his Salary and other allowances deposited vide cheque No. 682921 dt. 01/03/2023 of SBI Gandhinagar Branch for the period of 15/06/2016 to 16/01/2019 as per audit para raised by local fund Gandhinagar was accepted and approved. It is further resolved that the compliance be sent to local fund Gandhinagar with details.

Agenda-08 Consideration of various works completed by estate department

Resolution-08 The following various works completed by estate department was approved.

Sr. No.	Work Details	Amount Rs.	Procurement Method
01	Energy, Environment & Green Campus Audit	99,120/-	As per SOP
02	R O Shifting & Plumbing Work	54,162/-	As per SOP
03	Earthing & Electrical Work	5,000/-	As per SOP
04	Submersible Motor Repairing	38,940/-	As per SOP
05	Fire Extinguisher Refilling Charges	18,260/-	As per SOP
06	3 Phase Panel Installation Work	44,427/-	As per SOP
07	National Flag Purchase (02 Nos)	40,000/-	As per SOP
08	Website Hosting Charges SMS For You	2,49,924/-	Three Quotation
09	65" Television Purchase for Meeting Room	95,700/-	As per SOP
10	Civil Work for Statute Transfer work of Shri Sardar Vallabhbhai Patel	50,396/-	As per SOP
11	Pest Control Treatment in Vidhyavatika & Chair Professor Cabin	33,630/-	As per SOP



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17/7/2023

Agenda-09 Laptop Purchase for University (35 Nos.) BID is under Process on GEM (Computer LAB New Item). These Laptops will be provided to all Teaching staff as well as eligible Non- Teaching Staff for smooth operational activities regardless of place. The grant received from GoG as a new item for the computer lab sanctioned for the year 2022-23 will be used for this purpose. It is put before the committee for information and approval.

Resolution-09 The laptop purchase for University (35 Nos.) BID is under Process on GEM (Computer LAB New Item) These Laptops will be provided to all Teaching staff as well as eligible Non- Teaching Staff for smooth operational activities regardless of place. The grant received from GoG as a new item for the computer lab sanctioned for the year 2022-23 will be used for this purpose was approved.

Agenda-10 IT Infrastructure work at Toy House Tender is under process through N-Procure (IT Equipment New Item). The new building called "Toy House" is in the last stage of civil work and to ensure highly efficient infrastructure of IT, it is required to procure the latest IT equipment for that. The grant received from GoG as a new item for the IT equipment sanctioned for the year 2022-23 will be used for this purpose. It is put before the committee for information and approval.

Resolution-10 IT Infrastructure work at Toy House Tender is under process through N-Procure (IT Equipment New Item). The new building called "Toy House" is in the last stage of civil work and to ensure highly efficient infrastructure of IT, it is required to procure the latest IT equipment. The grant received from GoG as a new item for the IT equipment sanctioned for the year 2022-23 will be used for this purpose and this agenda was approved.

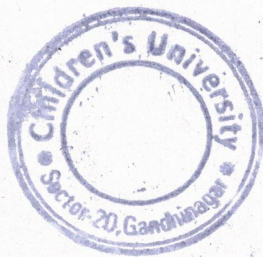
Agenda-11 The Expenditure amounting of Rs.19,30,000/- towards the 4th Convocation and 14th Foundation Day of Children's University to be held on 31/07/2023. In Which 91 Students awarded the Degree. It is put up for approval.

Resolution-11 The expenditure amount of Rs. 19,30,000/- towards the 4th Convocation and 14th Foundation Day of Children's University to be held on 31/07/2023 was approved.



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17/7/2023

- Agenda-12** The Expenditure amounting of Rs.70560/- spent on “Paustic Nasta” for Pregnant woman paid to “Radhe Radhe Parivar Canteen” Service under Tapovan Department approved by competent authority is put-up for Information.
- Resolution-12** The Expenditure amounting of Rs.70560/- spent on “Paustic Nasta” for Pregnant woman paid to “Radhe Radhe Parivar Canteen” Service under Tapovan Department was approved.
- Agenda-13** The matter of total Expenditure amounting of Rs. 76,536/- spent on “Simantonnyan Yagny Vidhi-3” held on 22/06/2023 at Children’s University, Gandhinagar is put up for Information and approval.
- Resolution-13** The amount Rs. 76,536/- spent on “Simantonnyan Yagny Vidhi-3” held on 22/06/2023 at Children’s University, Gandhinagar was approved.
- Agenda-14** The matter regarding reimbursement of the application fees paid by students for appearing in UGC NET/ GSET Exam on production of fee receipt paid for UGC NET /GSET Exam with effect from 01-06-2023 approved by competent authority is put up for information.
- Resolution-14** The matter regarding reimbursement of the application fees paid by students for appearing in UGC NET/ GSET Exam on production of fee receipt paid for UGC NET /GSET Exam with effect from 01-06-2023 approved by competent authority was noted.
- Agenda-15** The matter of Mr. Harshul Brahmbhatt, Assistant Professor is going to present the paper at the International Conference on Toys/play at Rochester, NY, USA between 9th and 11th August, 2023 and the university shall bear the said expenses Rs.2,19,462.25/-(Air fare Rs.184,319/- + Conference registration Rs.35,143.25/-) as part of university faculty development is put for information and approval.
- Resolution-15** The Matter of Dr. Harushul Brahmbhatt, regarding his visit to NY, USA for International Conference and said expense was approved. Further resolved that the members have suggested that Dr. Harushul Brahmbhatt should present his paper in the University before and after visiting at NY, USA for conference & Harshul Brahmbhatt may request concern organizer to waive the conference fees.



Harshul Brahmbhatt
17/7/2023

Agenda-16 The proposal to continue the service of CA Nikhil Shah and Company for Internal Audit for the Financial Year 2023-24 and 2024-25 with Annual Fee Rs.45,000/- as his work is satisfactory. The matter is put up for approval.

Resolution-16 The proposal to continue the service of CA Mr. Nikhil Shah and Company for Internal Audit for the Financial Year 2023-24 was approved.

Agenda-17 The Education department GoG has given administrative approval Rs.100 Lacs grants for new item Annamay Kosh (Tapovan and Shishuparamarshan), Manomay Kosh (Standard tools design) and Vigyanmay Kosh (Research project) is put up for information.

Resolution-17 The Education department GoG has given administrative approval of Rs.100 Lacs grants for new item Annamay Kosh (Tapovan and Shishuparamarshan), Manomay Kosh (Standard tools design) and Vigyanmay Kosh (Research project) instead of budgetary approval of Rs 450 lacs Further resolved that University may suggest GoG for administrative approval of remaining Rs 350 lacs alongwith Anandmay Kosh (International Conference on Toy and Education).

Date: 17.07.2023

Place: Children's University, Gandhinagar


Finance and Accounts officer

